



Councillor Mrs Chessell felt that issues relating to Anti-Social Behaviour should receive an immediate Police response. PC Zanelli said that Anti-Social Behaviour incidents had reduced by 40% during the past year. There had been no incidents recorded on the Village Green since 2008 and he repeated that the Police needed to be informed at the time when such incidents were occurring.

PC Zanelli said that his priority was to Grimsargh and Haighton, but he was also part of the Fulwood North Team and as such, he could be called upon to work anywhere within that Team's area. Councillor Mrs Tucker commented that the Parish Council's website had a link to PC Zanelli's email, but she queried whether there could also be a direct link to the Police. PC Zanelli said that he would see whether this was possible.

RESOLVED:- That the report be received.

#### **6. (10/11) MINUTES OF THE MEETING HELD ON THE 1<sup>ST</sup> APRIL, 2010**

RESOLVED:- That the minutes of the meeting of the Parish Council held on Thursday, 1<sup>st</sup> April, 2010 be taken as read, confirmed and signed by the Chairman.

#### **7. (10/11) MATTERS ARISING ON THE MINUTES**

a) It was noted that Mr D Lemming had been invited to the June meeting to give a presentation on proposed BMX Facilities. There was no evidence or information about consultations with the youth for their views. However, it was understood that this had been discussed at the Youth Group at Goosnargh and Rosie Green was also aware of his interest. It was felt, in the circumstances that Rosie Green should be asked to come along to the June meeting to discuss the proposals with the Parish Council and to ask Mr Lemming if he could come to the July meeting to give his presentation.

b) Councillor Mrs Chessell commented about the Valpak Recycling Centre which, together with land to the front of the Rough Hey Estate was becoming an eyesore. The Valpak development had commenced about 18 months ago and had then stopped after the external steelwork had been erected. A letter would be sent to the County Council about the delay in the development, seeking a clean-up of the area and pressing for a completion of the development.

c) Councillor Ridding reported that a number of Waste Recycling sites had apparently been identified for possible closure, but no final decision had been reached. In order to raise awareness the matter would be reported to the Longridge News, would be taken up with Longridge Town Council and concerns would also be raised with the County Council about the possible closure.

d) Councillor Sellers asked if there was any progress relating to Church House Farm. The Clerk said that he had referred the matter to the Enforcement Officer but had not heard anything further. He would follow up the matter again.

e) Councillor Mrs Chessell asked if there was any progress regarding the Village Green Registration. The Clerk said that several letters supporting the application had now been received and he would be looking to re-submit the application shortly. He also intended to ask the Preston City Council if they would agree to a Voluntary Registration as a Village Green, which would speed up the process.

f) Councillor Mrs McCann said that the parking problems at The Hills were now being addressed.

#### **8. (10/11) APPOINTMENT OF REPRESENTATIVES**

RESOLVED:- That the undermentioned persons be appointed to represent the Parish Council on the organisations listed for the forthcoming year:-

- i) L.A.L.C./Preston City J.C.C.  
(Councillors G T Swarbrick and Mrs P A Tucker plus the Clerk)
- ii) L.A.L.C. Preston Area Committee  
(Councillor B G Woodburn plus the Clerk (One vacancy))

- iii) Boylton, Houghton and Farrington Charity  
(Councillor G T Swarbrick)
- iv) The Education Charity of John Farrington  
(Councillor Mrs J Chessell)
- v) The Nellie Carbis Millennium Woodland  
(Councillors S G Sellers and B G Woodburn)

**9. (10/11) APPOINTMENT OF THE ENVIRONMENTAL AND PLANNING SUB-COMMITTEE**

**RESOLVED:-** That the undermentioned members be appointed to serve on the Environment and Planning Sub-Committee for the ensuing year:-

Councillors Mrs J Chessell, S G Sellers, B G Woodburn  
and the Chairman (Ex-Officio)

**10. (10/11) APPOINTMENT OF THE COMMUNITY ENGAGEMENT SUB-GROUP**

**RESOLVED:-** That the undermentioned members be appointed to serve on the Community Engagement Sub-Group for the ensuing year:-

Councillors A Ellis, Mrs L McCann, Mrs E M Murray, S G Sellers, Mrs P A Tucker

**11. (10/11) APPOINTMENT OF RESPONSIBLE FINANCIAL OFFICER**

**RESOLVED:-** That the Clerk be re-appointed as the Responsible Financial Officer for the Parish Council for the forthcoming year.

**12. (10/11) REVIEW OF PARISH COUNCIL INSURANCE**

The Clerk reported that the Parish Council's existing insurers, Allianz Insurance plc, had now amalgamated with AON Ltd., but still appeared to be the most cost-effective insurers for the Parish Council's purposes. The Fidelity Guarantee Insurance was also still in place, currently at a ceiling of £15,000.

**RESOLVED:-** a) That the Parish Council continues its insurance arrangements with AON Ltd., for the forthcoming year; and  
b) That the current level of the Fidelity Guarantee Insurance be considered adequate at £15,000 and no increase in the limit is deemed to be necessary.

**13. (10/11) REVIEW OF PARISH COUNCIL BANKING ARRANGEMENTS**

The Clerk reported that the Current and Business Reserve Accounts with NatWest Bank were running smoothly and bank charges were minimal. Interest received was, however, now extremely low, but this was the case nationally and could only improve in the future.

**RESOLVED:-** a) That the Parish Council continues to operate its banking arrangements with the NatWest Bank Ltd and the National Savings and Investments Bank Ltd; and  
b) That all Councillors be nominated as signatories to the Current Account with NatWest and the account with the National Savings and Investment Bank with any three Councillors authorised to sign withdrawal instructions on each account.

**14. (10/11) REVIEW OF PARISH COUNCIL INTERNAL CONTROLS**

The Parish Council's Asset Register, Schedule of Risk Assessments and Freedom of Information Scheme were presented. The Asset Register would be updated to include the two Information Signs and the Willow Arbour and Tunnel on the Village Green. The Freedom of Information Scheme would be updated to include reference to the Parish Council's website.

RESOLVED:- That the Parish Council's Internals Controls comprising the Asset Register, Schedule of Risk Assessments and Freedom of Information Scheme, be approved subject to the amendments now reported.

**15. (10/11) PARISH COUNCIL WEBSITE**

A copy of the pages from the website (GrimsarghParishCouncil.org) was presented for information. Councillors had also been informed electronically of the website and invited to comment. Various links were discussed for inclusion, but it was decided that the Sub-Group should be asked to consider whether local businesses should be linked as there might be issues relating to business endorsements, etc. It was also decided to advertise the website in the local press and notice boards. Councillors Mrs P A Tucker and Mrs E M Murray were thanked for all their work in preparing the website.

RESOLVED:- a) That the Community Engagement Sub-Group to requested to look at various possible links from the website, including business links; and  
b) That details of the website be published in the local press and on notice boards

**16. (10/11) TOWN AND COUNTRY PLANNING ACT, 1990**

The following planning applications were presented:-

006/2010/0195	-	28 Yew Tree Avenue Grimsargh	-	Erection of first floor extension to side of dwelling over existing garage
006/2010/0236	-	31 Nook Glade Grimsargh	-	Erection of single storey extension to rear of the dwelling
006/2010/0246 (Resubmission)	-	Salisbury House Farm Elston Lane Grimsargh	-	Erection of agricultural building and construction and formation of mound and hard standing.
006/2010/0248	-	18 Waingate Grimsargh	-	Alterations and extensions to dwelling to include two storey extension to rear, front and rear dormers and canopy to side.

Details of the applications were presented.

RESOLVED:- That no observations be offered in respect of planning applications 006/2010/0195, 006/2010/0236, 006/2010/0246 and 006/2010/0248.

**16. (10/11) PROVISION OF DOG WASTE BINS**

It was reported that Councillor T Davies had arranged for a dog waste bin to be installed on Elston Lane and it was already being well used. The frequency of emptying needed to be addressed however. Councillor Mrs McCann said that there was a need for dog waste bins along the footpath/cycleway.

RESOLVED:- That Preston City Council be requested to install dog waste bins along the footpath/cycleway from Bluebell Way to The Hills.

**17. (10/11) BROADBAND SPEEDS**

Councillor Mrs Tucker reported that she would now be taking broadband issues up with the new MP, Ben Wallace. She had also been informed by BT that there was no chance of broadband being installed along Elston Lane and the best option would be to look at wireless or satellite networks. It was noted that NWDA had grants available to those areas which currently had no access to broadband. Councillor Ellis said there was to be a new round of funding from NWDA and BT funding would become available for a further roll-out from their profits. He then reported on meetings relating to the new development of businesses at Red Scar and Bluebell Way and the

possible implications for broadband arising from those developments which might possibly help broadband speeds in Grimsargh.

RESOLVED:- That the report be received.

**18. (10/11) PRESTON GUILD**

The Clerk said that a draft letter had been sent to Councillor Mrs L McCann to begin the process of establishing a Guild Sub-Group. She would be circulating the letter to local groups, organisations, etc. The Parish Council's interest in the Guild had also been acknowledged by Preston City Council.

RESOLVED:- That Councillor Mrs P A Tucker look into the possibility of arranging meetings of the Guild Sub-Group at the earliest opportunity.

**19. (10/11) FRIENDS OF GRIMSARGH GREEN**

Councillor Mrs Chessell referred to comments made at the Rural Area Forum where Preston had taken credit for securing funding for the car park and solar lighting when, in fact, no direct funding had been provided by them, other than for the car park. She further reported that work would start on the car park in the week commencing the 17<sup>th</sup> May, 2010. The Wildflower Information Sign was now at Myerscough College where students would be fabricating the support for the sign as a College project.

RESOLVED:- That the report be received.

**20. (10/11) COMMUNITY PROJECTS**

There was nothing to report on this item.

**21. (10/11) PARISH LENGTHSMAN**

The Lengthsman's time sheet for April, 2010 was presented. Issues relating to litter on the Village Green were briefly discussed but it was noted that litter picking was actually the responsibility of Preston. It was noted that the Litterline number was now on the website.

RESOLVED:- That the report be received.

**22. (10/11) NELLIE CARBIS MILLENNIUM WOODLAND**

There was nothing to report on this item.

**23. (10/11) AUDIT OF ACCOUNTS, 2009/10**

The Clerk reported that the Audit of the accounts for 2009/10 was to be held in July, 2010.

RESOLVED:- That the Audit date be noted.

**24. (10/11) FINANCIAL STATEMENT, 2009/10**

A copy of a statement setting out the Parish Council's financial account position at the 31<sup>st</sup> March, 2010, was presented. . (A copy of the accounts is contained in the Minute Book)

RESOLVED:- a) That the Statement of Accounts for the year ending 31<sup>st</sup> March, 2010 be approved and authorised for submission to the Council's Auditors; and  
b) That the Council confirms that requirements of the Statement of Assurance required by the auditors have been complied with during the past year.

**25. (10/11) ACCOUNTS FOR PAYMENT**

RESOLVED:- That the undermentioned accounts be approved for payment:-

a) Adam Cooper (Payment to Lengthsman – April, 2010 50 hours @ £11. 50 per hour. Includes £108. 68 V.A.T. @17.5%)	-	£729. 68
b) Peter J Croft (Norton Internet Security Renewal, plus purchase of cell trays for planting plug plants plus compost and plant food)	-	£137. 87
c) Aon Ltd (Parish Council Insurance requirements, 2010/11)	-	£671. 48
d) Friends of Grimsargh Green (Grant towards cost of the work of the Friends of Grimsargh Green – approved in December, 2009 Resolution 97(b))	-	£5,000. 00

**26, (10/11) MATTERS INTRODUCED BY MEMBERS**

a) Councillor N F Ridding

Expressed his thanks to the Parish Council for their support to him whilst he had been Chairman over the past two years.

b) Councillor Mrs L McCann

Commented on the arrangements for the recent elections which were somewhat lacking and confusing. Comments had been made that the Elections Staff were also unprofessional and unwelcoming. These views were supported by other Councillors. The Clerk briefly explained the background relating to the 2 Polling Stations and the recent Parliamentary Constituency Boundary Changes. The comments relating to the Polling Station layout and staff would be passed on to the Elections Office at Preston.

c) Councillor G T Swarbrick

Referred to the lack of footway sweeping particularly to the east of the village. The County Council would be asked to ensure that the footways were swept regularly.

d) Councillor Mrs J Chessell

Reported that the Village Green had been entered into the Britain in Bloom Competition by Rosie Green. Further clarification on the Competition and what was required would be sought and Preston would be asked if they would help by supplying some planting for the village.

e) The Chairman

Said that she was of the view that each Councillor should have a Business Card. This would be more professional and have essential information relating to the Councillor and the Parish Council. She circulated samples for information and agreed to produce copies for each Councillor.

There being no further business, the Chairman closed the meeting at 9.30 p.m.

Chairman  
3<sup>rd</sup> June, 2010

GRIMSARGH PARISH COUNCIL - ANNUAL ACCOUNTS, 2009/10

RECEIPTS AND PAYMENTS ACCOUNT - 31<sup>ST</sup> MARCH, 2010

	(2009/10)	(2008/09)
Total Receipts	26,561. 65	(26,087. 22)
Total Payments	18,143. 74	(17,378. 58)
	<hr/>	
	8,417. 91	(8,708. 64)
plus N.S.B. Interest	14. 94	(247. 52)
	<hr/>	
	8,432. 85	(8,956. 16)
	<hr/>	

MADE UP AS FOLLOWS:-

Current A/c	100. 00	( 100. 00)
Reserve A/c	2,813. 73	(3,351. 98)
N.S.B. Investment	5,519. 12	(5,504. 18)
	<hr/>	
	8,432. 85	(8,956. 16)
	<hr/>	

Signed ..... (Responsible Financial Officer)

..... (Chairman of the Parish Council)

Approved by the Grimsargh Parish Council on the 13<sup>th</sup> May, 2010.

**GRIMSARGH PARISH COUNCIL**

**RECEIPTS AND PAYMENTS ACCOUNT - 31<sup>ST</sup> MARCH, 2010**

	(2009/10)	(2008/09)
Balance carried forward at 1 <sup>st</sup> April, 2009	8,956. 16	(9,318. 75)
Plus Total Receipts	17,605. 49	(16,768. 47)
Plus N.S.B. Interest	14. 94	(247. 52)
Less Total Payments	18,143. 74	(17,378. 58)
	<hr/>	<hr/>
	8,432. 85	(8,956. 16)

These funds are held as follows:-

Current Account (Nat West)	100. 00	(100. 00)
Reserve Account (Nat West)	2,813. 73	(3,351. 98)
National Savings Bank	5,519. 12	(5,504. 18)
	<hr/>	<hr/>
	8,432. 85	(8,956. 16)

\* \* \* \* \*

**V.A.T. STATEMENT**

V.A.T. Refund due 1 <sup>st</sup> April, 2009	1,138. 54	( 666. 26)
Plus V.A.T. paid during the year	1,141. 41	(1,138. 54)
Less V.A.T. received during the year	1,138. 54	(666. 26)
	<hr/>	<hr/>
	1,141. 41	(1,138. 54)
Less V.A.T. charged during the year	--	( -- )
	<hr/>	<hr/>
V.A.T. Debtor at the 31 <sup>st</sup> March, 2010	1,141. 41	(1,138. 54)

Signed ..... (Responsible Financial Officer)

..... (Chairman of the Parish Council)

Approved by the Grimsargh Parish Council on the 13<sup>th</sup> May, 2010.

GRIMSARGH PARISH COUNCIL

Supporting Statement

The information contained in this statement is presented to support the Receipts and Payments Account of the Parish Council for the year ending the 31<sup>st</sup> March, 2010:-

1. Assets

As at the 31<sup>st</sup> March, 2009, the Parish Council held assets as set out below, to the approximate or estimated values shown:-

The Old School Garden Former Electricity Sub-Station (Parish Council Store)	Community Value Community Value
5 Timber Bus Shelters (total value)	6,526. 18
Parish Council Notice-Boards (Two)	1,183. 88
Mobile Speed Indicator Device	3,593. 65
6 Dog Waste Bins and Posts	1,000. 00
Nativity Crib	450. 00
Nativity Crib Figures	2,066. 90
Lengthsman's Equipment (various) (approx total value inc. stock)	750. 00
"E" Machines 3210 - 2.70Ghz Computer and Epson D.92 Printer and Canon Scanner (replacement value approx)	600. 00
Kalamazoo Minute Book and Binders (replacement value approx)	250. 00
Office Equipment and Stationery (various)	100. 00
TOTAL	<hr/> 16,520. 61 <hr/>

(The values shown are either insurance valuations or estimated replacement values)

2. Borrowings

At the year ending the 31<sup>st</sup> March, 2010, the Parish Council did not have any borrowings.

3. Leases

At the year ending the 31<sup>st</sup> March, 2010, the Parish Council had not entered into any leases.

4. Debts Outstanding

At the year ending the 31<sup>st</sup> March, 2010, the Parish Council did not have any outstanding debts.

5. Capital Reserves

At the year ending the 31<sup>st</sup> March, 2010, the Parish Council did not have any reserves specifically allocated for capital schemes.

6. Earmarked Reserves

During the year ending the 31<sup>st</sup> March, 2010, the Parish Council had not specifically earmarked funding for any particular schemes, although it had previously agreed that the following items could be pursued in the current and in future years; the costs shown are estimates only:-

Friends of Grimsargh Green	-	£5,000. 00
Funding for Millennium Woodland (Maintenance)	-	£2,500. 00
Grants to Village Organisations	-	£500. 00
Underwrite Field Day against possible losses -		£500. 00

The Parish Council holds an Investment Account with the National Savings Bank. This account is intended to be used to offset some, or all, of the costs any of the abovementioned schemes, in addition to any further unforeseen expenses such as elections. Interest from the Investment Account is credited back into that account.

7. Tenancies

At the year ending the 31<sup>st</sup> March, 2010, the Parish Council did not hold any tenancies.

8. Section 137 Payments

At the year ending the 31<sup>st</sup> March, 2010, the Parish Council had not made any payments under Section 137 of the Local Government Act, 1972.

9. Donations/Grants

At the year ending the 31<sup>st</sup> March, 2010, the Parish Council had made a grant of £100. 00 to the PRI League of Nurses to help with the costs of a Fundraising Calendar, one grant to the Grimsargh Village Hall Committee in the sum of £150. 00, a grant of £200. 00 to the North West Air Ambulance and a grant to the Friends of Grimsargh Green in the sum of £5,000. 00.

10. Agency Work

At the year ending the 31<sup>st</sup> March, 2010, the Parish Council had not undertaken any agency work on behalf of other authorities.

11. Advertising and Publicity

At the year ending the 31<sup>st</sup> March, 2010, the Parish Council paid a total of £288. 70 (inc VAT) in respect of advertising during the year.

12. Contingent Liabilities

At the year ending the 31<sup>st</sup> March, 2010, the Parish Council had not deemed it necessary to include an amount in the accounts to cater for contingent loss or costs.

13. Pensions

At the year ending the 31<sup>st</sup> March, 2010, the Parish Council was not responsible for the pension contributions of any of its employees.

Signed ..... (Responsible Financial Officer)

..... (Chairman of the Parish Council)

Approved by the Grimsargh Parish Council on the 13<sup>th</sup> May, 2010.