

## **Grimsargh Parish Council**

Minutes of the Parish Council Meeting held on Thursday 6 December 2018 at 7.30 pm at Grimsargh Village Hall

**Present:-** Councillor Mrs Lindsay Philipson (Chairman); Councillor Terry Cryer (Vice-Chairman); Councillor Peter Burton; Councillor Mrs Joyce Chessell; Councillor Mrs Lynda Cryer; Councillor David Hindle; Councillor Ian Liptrot; Councillor Keith Middlebrough and Councillor Mrs Eileen Murray.

**In attendance:-** Sue Whittam – Clerk to the Council

### **96. (18/19) Apologies for Absence/ Chairman's Health & Safety Announcements**

Apologies for absence were received from Councillor Neil Cartwright (Preston City Council) and Councillor Ron Woollam (Preston City Council). The Chairman, Councillor Mrs Lindsay Philipson briefed the Parish Council on possible health and safety considerations for this evening's meeting.

### **97. (18/19) Declarations of Interest and written requests for dispensations.**

The Clerk confirmed that written requests for dispensation had been received from all present in order for them to consider the precept up to the 31 March 2019 in accordance with Section 33 of the Localism Act 2011.

In addition to the above, Councillor David Hindle declared a personal and prejudicial interest in item 7 Grimsargh Wetlands as Chairman of the Wetlands Trust.

### **98. (18/19) Minutes of the Last Meeting**

#### **Resolved**

That the minutes of the Parish Council Meeting held on 1 November 2018 be approved as a correct record and signed by the Chairman.

### **99. (18/19) Adjournment for Public Participation and Policing Issues**

The Chairman, Councillor Mrs Lindsay Philipson adjourned the meeting for public participation and as there were no members of the public present asked if anyone had anything to raise under this item.

Councillor Mrs Joyce Chessell referred to the Boylton Trust and asked if it was possible to have a link to the Trust on the Parish Council's website. The Parish Council thought this was a good idea and Councillor Mrs Joyce Chessell agreed to email Councillor Mrs Eileen Murray with the details so this could be arranged.

It was also noted that there had been some recent issues with youth nuisance at St Michael's CE Primary School.

The Chairman, Councillor Mrs Lindsay Philipson then reconvened the meeting

### **100. (18/19) Town and Country Planning Act, 1990**

The Parish Council gave consideration to the following Planning Applications:-

- 06/2018/1127 - 83 Ribblesdale Drive, Grimsargh  
Single storey extension to rear and dormer extensions to front and rear, following removal of existing rear extension and dormer.
  
- 06/2018/1243 - Land off Preston Road, Grimsargh.  
Reserved matters application seeking approval for scale, appearance, layout and landscaping for 147 no dwellings and associated infrastructure.
  
- 06/2018/1279 - Diversion of Public Right of Way footpaths no's 1 and 23 relating to the above application.

With regard to Planning Application 06/2018/1127 the Parish Council had no comments to make on this application.

With regard to Planning Application 06/2018/1243 the Parish Council were pleased that Story Homes had attended an informal meeting with representatives of the Parish Council before they had submitted their Planning Application. It was noted that at that meeting Parish Councillors did explain that our recent Neighbourhood Plan Questionnaire had highlighted the need for bungalows in the village and Story Homes had been asked to consider this. Some amendments had been made to the original plan such as the number of three bedroomed properties had increased from 8 to 13, and four bedroomed properties reduced from 17 to 14. However, no bungalows had been included which was disappointing.

In addition to this the Parish Council agreed to make a few comments regarding the proposed development. In particular where there was an access to the site opposite 329 Preston Road there was also a bus stop. Also, where there were proposed traffic islands these were opposite existing houses that did not have off street parking. Obviously, these were matters for Lancashire County Council to look at, but the Parish Council felt that it was important to bring these to the attention of the Planning Officer.

The Parish Council also wished to comment that with regard to the two "spurs" or cul-de-sacs on the development, there did not appear to be any footpaths. The Parish Council had highlighted in the past their concern about the lack of footpaths through developments and the problems these cause for pedestrians and in

particular those who were pushing prams or were less able. The Parish Council felt that footpaths should be included throughout the site.

With regard to Planning Application 06/2018/1279, it was noted that this was linked to application 06/2018/1243 and they had no further comments to make.

It was also reported that the Parish Council had been consulted by Lancashire County Council on a scoping request for a proposed Energy Recovery Facility (ERF), application reference SCP/2018/0004 to be sited at Red Scar Industrial Estate, Preston. Copies of the information had been circulated to the Parish Council and it was noted that the closing date for comments was 21 December 2018.

The Parish Council did have a number of concerns about this in particular regarding the height of the stacks, the emissions and what they contained and also if there would be any odour issues. It was noted that from the information provided it would be likely that any output from the stacks would, depending on the wind direction, blow directly over Grimsargh. Concerns were raised regarding the effect of any emissions on Grimsargh Wetlands which was a Biological Heritage Site and also that the proposed ERF would be close to a SSSI. The Parish Council asked the Clerk if she could find out any further information from Lancashire County Council with regard to the proposed content of the emissions and the potential effect on Grimsargh.

The Parish Council were also concerned about the amount of vehicle movements and whether it would make more sense to have vehicles moving during the night when the traffic was less severe.

It was noted that there was a similar facility near Bicester, so it was agreed to contact the local Parish Council to see if they could provide any information that would be helpful to us.

If this facility did go ahead and a full Planning Application was submitted to Lancashire County Council, the Parish Council would wish to be consulted on this application due to its effect and proximity to Grimsargh.

The Parish Council also noted that the Seddon Homes Planning Application for land South of Whittingham Lane had been approved by Preston City Council Planning Committee at their meeting held on 6 December 2018.

There were no further planning issues for discussion.

## **Resolved**

- i) That with regard to Planning Application 06/2018/1127 the Parish Council had no comments to make on this application.
- ii) That with regard to Planning Application 06/2018/1243 the Parish Council were disappointed that no bungalows had been included in the applicant's revised plan.

In addition to this the Parish Council agreed to make a few comments regarding the proposed development. In particular where there was an access to the site opposite 329 Preston Road there was also a bus stop. Also, where there were proposed traffic islands these were opposite existing houses that did not have off street parking. It was agreed that the Clerk should bring these matters to the attention of the Planning Officer, although ultimately the responsibility for Highways works was Lancashire County Council.

The Parish Council also commented that with regard to the two "spurs" or cul-de-sacs on the development, there did not appear to be any footpaths. The Parish Council had highlighted in the past their concern about the lack of footpaths through developments and the problems these cause for pedestrians and in particular those who were pushing prams or were less able. The Parish Council felt that footpaths should be included throughout the site.

iii) With regard to Planning Application 06/2018/1279, it was noted that this was linked to application 06/2018/1243 and the Parish Council had no further comments to make.

iv) With regard to the scoping request for a proposed Energy Recovery Facility (ERF), application reference SCP/2018/0004 to be sited at Red Scar Industrial Estate, Preston, the Parish Council did have a number of concerns about this in particular regarding the height of the stacks, the emissions and what they contained and also if there would be any odour issues. It was noted that from the information provided it would be likely that any output from the stacks would, depending on the wind direction, blow directly over Grimsargh. Concerns were raised regarding the effect of the emissions on Grimsargh Wetlands which was a Biological Heritage Site and also that the proposed ERF would be close to a SSSI. The Parish Council asked the Clerk if she could find out any further information from Lancashire County Council with regard to the proposed content of the emissions and the potential effect on Grimsargh.

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It was noted that there was a similar facility near Bicester, so it was agreed to contact the local Parish Council to see if they could provide any information that would be helpful to us.

If this facility did go ahead and a full Planning Application was submitted to Lancashire County Council, the Parish Council would wish to be consulted on this application due to its effect and proximity to Grimsargh.

v) The Parish Council noted that the Seddon Homes Planning Application for land South of Whittingham Lane had been approved by Preston City Council Planning Committee at their meeting held on 6 December 2018.

## **101. (18/19) Report from the Finance Working Group**

The Clerk presented the report from the Finance Working Group from their meeting held on 14 November 2018. It was noted that the Annual CiL report and the budget were the two main items discussed by the Finance Working Group and formed separate items on the Agenda.

It was further noted that the Clerk had contacted Santander to set up an electronic bank account and this would be progressed after Christmas.

A copy of the notes from the Finance Working Group is presented in the Minute Book.

### **Resolved**

That the report of the Finance Working Group from their meeting held on 14 November is received and noted. A copy of the notes is presented in the Minute Book.

## **102. (18/19) Grimsargh Wetlands**

(Councillor David Hindle declared a personal interest in the item due to being the Chairman of the Wetlands Trust and therefore left the meeting for this item).

The Chairman, Councillor Mrs Lindsay Philipson explained that both herself and Councillor Mrs Eileen Murray had looked at the properties that backed onto the Wetlands and in particular those that were using the Wetlands land for storage, access or other issues. In total there were 50 properties that actually backed onto the Wetlands but only a small number were using it for their own benefit. The Parish Council agreed that something needed to be done about this and that it was important that all residents were treated equally.

It was therefore agreed that the Clerk should draft a letter, in conjunction with the Chairman, that would be sent to all 50 properties backing onto the Wetlands, to explain the importance of the site and the reasons why it was a “closed” site. Access to the site could only be allowed through the public rights of way or on special volunteer days or open days organised by the Wetlands Trust. It was agreed that if any of the residents had concerns about this, they should contact the Clerk in the first instance and arrangements would be made to meet with them. However, the Parish Council felt it was important to explain the reasons for this decision and that the situation would be monitored. The Parish Council also agreed to inform the Wetlands Trust of this proposed way forward and ask for comments. This was unanimously agreed by the Parish Council.

With regard to the plans by the Wetlands Trust to install a sluice at the Wetlands, details had been circulated to the Parish Council including drawings of the planned structure. It was unanimously agreed to approve the installation of a sluice at the Wetlands.

## **Resolved**

- i) That, with regard to the encroachment of properties onto the Wetlands, that the Clerk should draft a letter, in conjunction with the Chairman, that would be sent to all 50 properties backing onto the Wetlands in line with the above. The Clerk would also contact the Wetlands Trust regarding this proposed way forward and ask for their comments.
- ii) The Parish Council approved the installation of a sluice at the Wetlands in line with the drawings and information submitted to the Parish Council via Geoff Carefoot who was a Trustee on the Wetlands Trust.

(Councillor David Hindle returned to the meeting).

### **103. (18/19) Annual CiL report**

The Parish Council gave consideration to the draft Annual CiL report for the year end 31 March 2018. This had been recommended for approval by the Finance Working Group who had considered this at their November meeting. This was unanimously agreed by the Parish Council and a copy is presented in the Minute Book.

## **Resolved**

That approval is given to the Annual CiL report for the year end 31 March 2018 and a copy is presented in the Minute Book.

### **104. (18/19) Items for Expenditure**

The Parish Council considered the following items of expenditure: -

- i) The installation costs for the new Parish Council Noticeboard at the local village store at a cost of £450 - £500. The Parish Council unanimously approved this expenditure and agreed this should be funded from Parish Council CiL monies.
- ii) Purchase of timber for repairing planters estimated cost £350 and to be undertaken by the Lengthsman. The Parish Council unanimously approved this expenditure.
- iii) The use of CiL monies for the invoices relating to Parish Council newsletters. The Parish Council unanimously agreed that CiL monies should not be used for funding the newsletters and any invoices relating to the newsletters should be funded from the Parish Council's ordinary budget.

## **Resolved**

- i) That approval is given to the installation costs for the new Parish Council Noticeboard at the local village store at a cost of £450 - £500 to be funded from Parish Council CiL monies.

ii) That approval is given for the purchase of timber at an estimated cost of £350 to repair the Parish Council planters.

iii) That the Parish Council agrees not to use CiL monies for the funding of the Parish Council newsletters and that any invoices relating to the newsletters should be funded from the Parish Council's ordinary budget.

### **105. (18/19) Report from the Preston Area Committee (PAC)**

Councillor Mrs Eileen Murray gave a verbal report from the Preston Area Committee (PAC) held on 28 November 2018. Councillor Mrs Murray informed the Parish Council that the Parish Champion from Lancashire County Council, County Councillor Paul Rigby had attended the meeting of PAC and had explained about his role at Lancashire County Council and his grants scheme. It was reported that the Three Tier Forum was no longer in existence and at the moment there was no further forum planned to replace it. There had also been a discussion on rural policing which would be discussed further at the Parish Council meeting later on the Agenda.

#### **Resolved**

That the report from the PAC from their meeting held on 28 November 2018 is received and noted.

### **106. (18/19) Rural Policing - update**

The Chairman, Councillor Mrs Lindsay Philipson gave an update on the meeting about rural policing which she attended together with the Clerk on 8 November 2018. The Chairman, Councillor Mrs Lindsay Philipson explained that the meeting was chaired by Chief Inspector John Clegg together with Inspector Helen Dixon and PC Paul Geldard, Community Beat Manager (CBM). Chief Inspector Clegg had explained that currently the police had 22 wards to cover; had to monitor sex offenders and also had to deal with recent armed gang activity on Callon estate. It was noted that priority must always be given to answering 999 calls and responding to, and investigating crimes.

Following a review, it was reported that Neighbourhood Policing was found to be costing £10m per year and that changes had to be made which would come into effect from January 2019. This would mean that CBM's would need to be reduced from 25 to 13 but PCSO's would remain the same at 25. It was reported that with regard to the rural areas we would lose the CBM but would have 2 PCSO's with access to an area car. It was further noted that PC Paul Geldard was already trained in Wildlife policing and that PC Bernie Clark and PCSO Gemma McDonagh would also undertake this training. There would also be an increased presence of cars on the street as Officers have received the technology to write reports rather than go back to the office. It was further noted that there was no intention to close or sell Broughton Police station and that this would be used as a satellite office.

The Police recognised the importance of communication and had indicated that they would be happy to meet with Parishes on a regular basis with the next meeting

possibly being held in January 2019. The Parishes said that they would be happy to help wherever possible and the possibility of supporting the PCSO's and funding additional ANPR cameras was referred to and would be discussed at future meetings.

It was noted that both Longridge and Garstang were retaining their CBM's and that PAC had agreed to write to Clive Grunshaw the Police and Crime Commissioner to ask him to attend a PAC meeting and discuss the implications of the lack of a CBM in the rural areas.

### **Resolved**

That the report is received and noted.

### **107. (18/19) Green Maintenance - update**

The Clerk reported that she had received notification from Preston City Council for the cost of green maintenance for 2019/2020. It was noted that the cost to Grimsargh Parish Council would remain the same at £3,190 and the Parish Council agreed to pay this amount.

### **Resolved**

That the Parish Council agrees to fund the cost of green maintenance at a cost of £3,190 for 2019/2020.

### **108. (18/19) Financial Matters and banking**

It was noted that we currently had an estimated £59,678.22 in the Nat West bank as at 5 November 2018. This included the recent CiL payment of £5,853.90 for the Eccleston Homes development. It was further noted that the Eccleston Home payments of £100 per week for use of the Wetlands has now stopped wef 30 September 2018.

It was also noted that we had paid Nest Pension contribution on 24 October £30.76 direct debit.

It was reported that since the last meeting the following invoices had been paid:-

Signs express – magnetic signs for Lengthsman's vehicles £192 (Cheque no 923)  
Noticeboard for outside village store £2,126.52 (Cheque no 924) – CiL monies.  
Postage for defib pad replacement £7.14 (Cheque no 925).

### **Resolved**

1) The following invoices were agreed for payment:-

i) Clerk Sue Whittam salary – 5, 12, 19 and 26 November = five weeks at £284.37 per week = £1,137.48 – tax, NI and pension contribution = £833.22 + £6 for land registry plan and title = total £839.22. (Cheque no 946).



ii) Councillor Terry Cryer for reimbursement for fire proof chest £99.99 and new CCTV signage £209.59 = total £309.58. (Cheque no 947).

iii) Adam Cooper Contactor – 51 hours @ £13.75 per hour = £701.25 (Cheque no 948).

iv) Adam Cooper underpayment from previous month £25 (Cheque no 949).

v) B & D print for December newsletters £555.00 (Cheque no 950).

vi) HMRC Q3 – for tax and NI - £1,115.09.

It was noted that cheques would be signed to cover the Christmas break including for the paediatric pads for the Village Hall and St Michael's CE Primary School. The Clerk would pay the invoice when received then invoice the Village Hall and School accordingly. Cheques were also needed for the Clerk's Salary; Lengthsman and any other outstanding accounts.

## 2) Budget for 2019/2020

The Parish Council gave consideration to the budget for 2019/2020. A copy of the draft budget had been circulated to the Parish Council for approval. It was noted that an additional cost had been included to cover the Parish Council elections for 2019. The budget was unanimously agreed by the Parish Council.

## 3) Precept for 2019/2020.

The Parish Council gave consideration to the precept for 2019/2020. After taking into account the budget as agreed above, it was unanimously agreed to set the precept at £40,000 for 2019/2020.

## **109. (18/19) Priority Services Register**

The Clerk had circulated to the Parish Council information from United Utilities regarding the Priority Services Register which was a free priority services scheme for those who needed extra help due to age, health, disability, financial worries or language barriers. It was agreed that the Clerk should obtain posters and literature about this scheme so they could be circulated via our website and FB page.

## **110. (18/19) Clerk's Report – for information only**

The Clerk reminded the Parish Council that Jennifer Forshaw from KT Recycling would be attending the January meeting of the Parish Council.

## **111. (18/19) Date of Next Meeting**

It was noted that the next meeting would be held on Thursday 10 January 2019 at 7.30 pm in the Village Hall.