

## **Grimsargh Parish Council**

Minutes of the Parish Council meeting held on Thursday 1 December, 2022 held at Grimsargh Village Hall at 7.30pm.

**Present:-** Councillor David Hindle (Vice-Chairman); Councillor Mrs Joyce Chessell; Councillor Mrs Lynda Cryer; Councillor Terry Cryer; Councillor Simon Rusling and Councillor Mrs Jayne Woollam.

**In attendance:-** Sue Whittam – Clerk to the Council  
Councillor Stephen Whittam – Preston City Council

### **90. (22/23) Apologies for Absence/Chairman's Health & Safety Announcements**

Apologies for absence were received from Councillor Peter Burton (Chairman); Councillor Trevor Haines and Councillor Mrs Agustina Oliver.

In the absence of the Chairman, Councillor David Hindle as Vice-Chairman agreed to chair the meeting. The Chairman, Councillor David Hindle welcomed everyone to the meeting and briefed the Parish Council on possible health and safety considerations for this evening's meeting.

### **91. (22/23) Declarations of Interest and written requests for dispensation**

The Clerk confirmed that written requests for dispensation had been received from all present in order for them to consider the precept up to the 31 March 2023 in accordance with Section 33 of the Localism Act 2011.

There were no further declarations of interest.

### **92. (22/23) Minutes of the Last Meeting**

#### **Resolved**

That the minutes of the Parish Council Meeting held on 3 November 2022 be approved as a correct record and signed by the Chairman.

### **93. (22/23) Adjournment for Public Participation**

The Chairman, Councillor David Hindle adjourned the meeting for public participation and asked if anyone had anything to raise under this item.

Councillor Mrs Jayne Woollam reminded the Clerk regarding Tom Davies' bench and also some of the planters needed emptying. The Clerk would ask Adam, the Contractor to contact Councillor Mrs Jayne Woollam to discuss the planters.

Councillor Mrs Joyce Chessell informed the Parish Council that the Road Safety Working Group were currently looking at the data provided by Rennie Pinder and would decide how to use the data and take the issues regarding traffic and speeding forward.

Councillor Stephen Whittam informed the Parish Council that some works had now been completed including repairs to the car park on the Village Green, and some additional maintenance works to the willow structure and trees had also been carried out by Preston City Council.

The Chairman, Councillor David Hindle then reconvened the meeting.

#### **94. (22/23) Town and Country Planning Act, 1990**

The Parish Council gave consideration to the following Planning Application: -

06/2022/1343            -            Land to the west of, Preston Road, Grimsargh, Preston  
Diversion of Public Right of Way footpath no.10.

The Clerk reported that the diversion to the Public Right of Way footpath no 10 was needed due to the development of the care home by Applethwaite Ltd/Your Housing Group as the current line of the footpath went directly through the corner edge of the proposed care home. The proposed diversion was a small diversion to enable people to still use the Public Rights of Way. The Parish Council had no comments to make on the application.

The Clerk gave an update on Planning Application 06/2022/0844 regarding the Seddon Homes site at Whittingham Lane Grimsargh, as raised by Councillor Mrs Joyce Chessell, and in particular relating to the footpaths and connectivity to the Village Green. From discussions with the Planning Officer, the Clerk advised that it would be an “informal” footpath through the Village Green and there would not be any improvement works carried out to the current Village Green.

There were no further planning matters for discussion at the meeting.

#### **Resolved**

That with regard to Planning Application 06/2022/1343 the Parish Council had no comments to make on this application.

#### **95. (22/23) Christmas Events Working Group**

Councillor Mrs Jayne Woollam informed the Parish Council that all arrangements were now in place for the Christmas tree lights switch on and carols around the crib to be held tomorrow evening at 6pm. She reported that both Father Doyle and Reverend Salt had confirmed their attendance. Councillor Mrs Jayne Woollam was pleased to report that the Field Day Committee had been successful in obtaining a grant from the Boylton, Houghton and Farrington Charity for £150 towards selection boxes (from Father Christmas) and refreshments for the events. It was hoped that this would cover the expenditure, but if there was any shortfall in funding the Parish Council agreed to fund any additional costs.

The Clerk confirmed that the crib had been put in place on the Village Green and she had purchased two camping lights to put inside the crib. This was a temporary fix until the electricity could be provided for next year’s event. She asked if those

attending the event could carefully consider the position of the crib and once confirmed she would get a quote for the electrics so these could be installed for Christmas 2023.

### **Resolved**

- i) That, the update on the Christmas Events Working Group is received and noted.
- ii) That, approval is given to cover any shortfall in funding for the selection boxes and refreshments if the £150 grant does not cover all the expenditure.

### **96. (22/23) Feedback from Lancashire Parish & Town Council Conference/LALC AGM**

Councillor Simon Rusling gave feedback to the Parish Council on the Parish & Town Council Conference/LALC AGM that he had attended on behalf of the Parish Council in November.

Councillor Simon Rusling said that the Conference had been well attended and provided a good opportunity to network with other Parish Councillors. He reported that at the morning session a presentation had been given by the Leader of the County Council, Councillor Phillippa Williamson on Levelling Up and Lancashire 2050. Further presentations were given on the Lancashire Culture and Sport Fund and on the Road Safety Partnership.

During the afternoon at the LALC AGM Councillor Simon Rusling reported that there had been some interesting debates and representatives from LALC had also referred to a number of training courses that were available for Parish Councillors.

The Chairman, Councillor David Hindle thanked Councillor Simon Rusling for attending the events and providing comprehensive feedback.

### **Resolved**

That the report from Councillor Simon Rusling on the Lancashire Parish & Town Council Conference/LALC AGM is received and noted.

### **97. (22/23) Bus Shelters**

The Clerk reported that a meeting had been held with Euroshel on Wednesday 9<sup>th</sup> November with both Councillor Mrs Joyce Chessell and Councillor Trevor Haines attending. Following the meeting, Euroshel had provided quotations for the removal of the old bus shelters, the installation/provision of five new bus shelters and maintenance and cleaning costs. Copies of the quotes and specification of the new bus shelters had been circulated to the Parish Council. It was noted that if the Parish Council ordered the bus shelters before 31 December 2022, then there would be no installation costs. The Parish Council logo would also be included on the bus shelters at no extra cost. The details of the proposed bus shelters were as follows:

#### **Specification: 2 bay Urban Metro Bus Shelter (Bespoke sized 2300mm x 1410mm)**

- Brushed 316L Stainless steel framework (60mm square profile)
- Solid Composite Roof with 2-degree pitch standard size

- Toughened Glazing panels with either central mid bar or double midbars (TBA)
- 1.5m Freestanding seat
- Full End panel (1200mm)
- Parish Council Logo's (FOC)

Total Shelter price: **£ 3,905.00 each**  
 Delivery to site from CW12 4PP: **£ 125.00 each**  
 Installation: **£ FOC on orders received before 31<sup>st</sup> December 2022**  
 Removal of wooden shelters: **£345.00**

**Options:**

- **Upgrade from Toughened Glass to toughened laminated Glass Additional £580.00 per shelter**
- **Upgrade from Toughened Glass to Vanda-Glaze (Vandal resistant polycarbonate) additional £795.00 per shelter**

**Discount of 4.5% On Shelter Costs if 5 or more shelters are ordered**

All prices are excluding VAT which will be charged at the point of invoice.

Proforma Invoice (50% Upon order confirmation, 50% due 14 days after installation completion).

The Clerk had obtained a sample of the vanda-glaze as referred to above.

After discussion the Parish Council unanimously agreed to replace all five bus shelters in the village in line with the specification above and to upgrade to the vanda-glaze. The total cost would be £24,686.75 + VAT (if ordered before 31 December 2022). This would be funded from Parish Council CiL monies.

**Resolved**

That approval is given to the purchase and installation of five new bus shelters in the village, in line with the details as set out above, at a cost of £24,686.75 + VAT to be funded from Parish Council CiL monies.

**98. (22/23) Traffic Issues/ Air Pollution**

Councillor Mrs Jayne Woollam had asked for this item to be on the agenda, as she was concerned about the traffic issues and air pollution in the village, especially due to the new developments in and around Grimsargh which had resulted in a massive increase in traffic. Members of the Parish Council totally agreed with these concerns. However, it was noted that the Parish Council had recently paid for some data collection to understand the amount of traffic and the speed of traffic entering and data and what could be done. The results of the data and possible recommendations were currently being considered by the Road Safety Working Group.

With regard to possible air pollution, the Clerk agreed to contact Lancashire County Council to see if some air quality monitoring could be carried out in the village.

### **Resolved**

That the concerns of the Parish Council regarding traffic and air pollution is noted, and that the Clerk contacts Lancashire County Council to see if some air quality monitoring could be carried out in Grimsargh.

### **99. (22/23) Financial Matters and banking**

It was noted that we currently had an estimated £226,750.18 in the Nat West bank as at 4 November 2022. This included £49,371.59 for the October CiL payment.

It was further noted that the £800 for the Public Rights of Way Scheme and Biodiversity Small Grants Scheme would be credited to our account shortly.

It was also noted that the following invoices had been paid since last meeting: -

Clerk's Salary 15 November 2022 - £1,206.64 + £19.99 for Remembrance Wreath = total £1,226.63. (Cheque no 1177).

Adam Cooper for September 31 hours @£15 per hour = £465 and October 26 hours @£15 per hour = £390.00 so total £87.00. (Cheque no 1178).

Cheque 179 – spoiled cheque.

Preston City Council for disposal of birds from the Wetlands £120.00 (Cheque no 1080).

It was noted that the bank charges 1<sup>st</sup> Oct – 4 November were £5.60 and we had also paid NEST pension (Clerk) £48.88 on 6 October 2022.

### **Resolved**

1) The following invoices were approved for payment: -

i) Clerks Salary 15 December 2022. New rate as per LALCs issue of revised pay scales backdated to April 2022 £16.16 per hour. £1,741.30 + £19.97 for two battery powered camping lights for the crib = total £1,761.27.

ii) HMRC Q3 for Tax and NI £839.07.

iii) Sal Gorton for website admin – £222.89.

iv) Adam Cooper, Contractor – to be confirmed at the next meeting.

2) With regard to the budget and precept for 2023/24, the Clerk advised that our precept requirements needed to be submitted by Monday 16 January 2023, so the final decision would be made at the January meeting of the Parish Council. The Clerk asked members of the Parish Council to submit any additional items of expenditure to be funded from the budget to her by 23 December 2022.

**100. (22/23) Clerk's report – for information only**

The Clerk reported that the feasibility study for the MUGA had been received and she would circulate this to the Parish Council. This would be added to the agenda for discussion at the January meeting of the Parish Council.

**101. (22/23) Date of Next Meeting**

It was noted that the next Parish Council meeting would be held on Thursday 12 January 2023 at 7.30 pm at Grimsargh Village Hall.

The Chairman, Councillor David Hindle took the opportunity to wish the Parish Council a very Happy Christmas and a peaceful New Year.