

## **Grimsargh Parish Council**

Minutes of Grimsargh Parish Council Meeting held on Thursday 7 February, 2013 at Grimsargh Village Hall at 7.30 pm.

**Present:-** Councillor Mrs Eileen Murray (Chairman); Councillor Peter Burton; Councillor Mrs Joyce Chessell; Councillor Mrs Lynn McCann and Councillor David Nicholson.

**In attendance:-** Sue Whittam – Clerk to the Council  
Councillor Tom Davies – Preston City Council  
PC Chris Banks  
PCSO David Reid

### **128. (12/13) Apologies for Absence**

Apologies for absence were received from. Councillor Andy Ellis (Vice-Chairman); Councillor Mrs Lynda Cryer; Councillor David Hindle; Councillor Ron Woollam and Councillor Neil Cartwright.

### **129. (12/13) Disclosure of Personal and Prejudicial Interests**

### **130. (12/13) Minutes of the Last Meeting**

#### **Resolved**

That, the minutes of the Parish Council meeting held on 3 January, 2013 be approved as a correct record and signed by the Chairman.

### **131. (12/13) Adjournment for Public Participation and Policing Issues**

The Chairman, Councillor Mrs Eileen Murray adjourned the meeting for public participation and welcomed PC Chris Banks and PCSO David Reid to the meeting. PC Banks apologised that the PACT meeting clashed with the meeting of the Parish Council. He explained that PCSO Ashley Lawton had now left but PCSO Sarah Catterall was now working in the area whilst still retaining some of her duties in her previous role as PCSO in Garrison Ward. There would also be a new Police Inspector from 25 February – Inspector Dave Herbert.

With regard to crime in the area, PC Banks informed the Parish Council that there seemed to be a pool of different groups who were coming in from outside the area operating in Grimsargh. This was mainly due to Grimsargh being easily accessible to the motorway network and The Hills estate seemed to be suffering the most from this. PC Banks also informed the Parish Council that they would be getting number plate recognition software in their vehicles. He reminded members of the Parish Council to use the 101 number if it was not an emergency but to report anything suspicious to the police, and of course to use the 999 number in the event of an emergency.

The Chairman, Councillor Mrs Eileen Murray thanked the police for attending. Councillor Tom Davies informed the Parish Council that he had been approached by the Young at Heart Group to look at providing a bus shelter near to the Plough Pub – he was looking at how this could be funded.

The Chairman Councillor Mrs Eileen Murray then reconvened the meeting.

### **132. (12/13) Town and Country Planning Act, 1990**

The Parish Council gave consideration to the following Planning Application:-

06/2013/0048 - 14 Cedar Close, Grimsargh. Extension of first floor extension to rear of dwelling.

With regard to the Hallam Land Management Appeal it was felt that Preston City Council did not handle the appeal very well and it appeared to be a lack of training. This issue was going to be discussed at the Preston Area Committee/3 Tier Forum as other Parish Councils had raised similar concerns with regard to previous appeals. The decision on the Hallam Land Management Appeal was expected at the end of February/early March.

#### **Resolved**

1) That the Parish Council had no observation to make in respect of Planning Application 06/2013/0048.

### **133. (12/13) Central Lancashire Highways Transport Master Plan**

The Parish Council gave consideration to the consultation on the Central Lancashire Transport Master Plan. It was agreed to go with option 3 of the consultation – Improve and Extend. The questionnaire was completed at the meeting for submission by the Clerk. An added comment would be that the Parish Council wished to see the Broughton by pass carried out.

#### **Resolved**

That the Clerk submits the Parish Council's response to the Central Lancashire Highways Transport Master Plan Questionnaire as discussed at the meeting.

### **134. (12/13) Lancashire Best Kept Village Competition and Formation of Working Group.**

The Clerk had circulated a report with the Agenda on the Best Kept Village Competition on the formation of a Working Group. A copy of the report is presented in the Minute Book.

#### **Resolved**

1) That the Parish Council establishes a Best Kept Village Working Group, full details to be agreed at the Annual Parish Council Meeting in May 2013. The purpose of the

Working Group will be to examine the Judges report from 2012 and develop/implement an action plan for improvement.

2) That the Parish Council does not enter the Best Kept Village Competition for 2013 but will work towards improving the village and entering the Competition in 2014.

### **135. (12/13) Report from the Conservation Area Status Working Group**

Councillor David Nicholson presented the report from the Conservation Area Status Working Group. The questionnaire was discussed and it was agreed that this needed slightly amending. It was suggested that the question should ask:- Do you agree with the principle of a designated conservation area in our village? This was agreed. It was also felt that people may wish to add further comments so "You may continue overleaf" was added to the comments box. It was further agreed it should be one person per form and any person over 18 in a household could complete the form, and that the form could be returned by e mail to the Clerk if they wished or by placing it in the Parish Council box in the post office.

The Chairman, Councillor Mrs Eileen Murray agreed to amend the form and she would then arrange for it to be available on the website. Councillor David Nicholson would bring copies along to the public meeting.

With regard to the public meeting it was noted that a meeting of the Conservation Area Status Working Group should be held before the public meeting to finalise the content and logistics. Councillor Mrs Joyce Chessell suggested that the public meeting should have an independent Chairman and this was seconded by Councillor Peter Burton and agreed by all present. As there was only a short time until the public meeting all Parish Councillors were asked to try and find a Chairman that would be suitable. It was agreed that Councillor David Hindle as Chair of the Working Group should present the Parish Council's proposal to the public meeting. The time allocated to this should be around ten minutes, with ten minutes also being allocated to Nigel Roberts to explain about Conservation areas. The main part of the meeting should be an open question and answer session. The Clerk would record the questions and answers for putting on the website. A copy of the map should also be available at the meeting. It was noted that the Clerk would speak to Councillor Ron Woollam to explain about the independent chairman as Councillor David Hindle was currently away.

It was further agreed that the Chairman, Councillor Mrs Eileen Murray should welcome people to the meeting and spend a couple of minutes explaining the purpose of the meeting, highlighting that things could be changed, and this was only the start of a process which if the residents were happy with would be subject to a full consultation by Preston City Council.

It was also agreed that if a meeting of the Working Group was not possible before the public meeting then all Parish Councillors who were available should get together and finalise the arrangements for the public meeting.

### **136. (12/13) Nellie Carbis Millennium Woodland**

The notes from the recent Nellie Carbis Millennium Woodland meetings held on 15 January and 28 January 2013 were presented and a copy was placed in the Minute Book. The purpose of the meetings was to look at the present position with regard to the Nellie Carbis Millennium Woodland and what needed to be done in the future to ensure that the woodland remained a valuable asset for the Parish Council.

It was noted that Councillor David Hindle and Councillor Ron Woollam had now stepped down from their involvement with the woodland group. The Chairman, Councillor Mrs Eileen Murray and the Clerk had held a meeting with David Leech and Steve Hutson and various options for the running of the woodland had been discussed. The report presented contained a number of recommendations to the Parish Council and these were agreed.

### **Resolved**

- 1) That the Nellie Carbis Millennium Woodland is run by the Nellie Carbis Millennium Woodland Working Group to ensure efficient and effective management of the woodland.
- 2) That in line with the Working Group guidelines as approved by the Parish Council at their meeting in April 2012 it was agreed that three members of the Parish Council should be co-opted onto the Working Group. It was agreed that these were the Clerk, Councillor Mrs Eileen Murray and one other member of the Parish Council. As access to the woodland needs to be available for all users, it was suggested that Councillor Mrs Lynda Cryer may wish to take on this role as an expert on disability issues. In addition David Leech and Steve Hutson will be co-opted onto the Group and any other volunteers/members as deemed appropriate by the Working Group.
- 3) That the draft Terms of Reference for the Working Group should be presented to the March meeting of the Parish Council for approval.
- 4) That the Grimsargh Millennium Project account is closed and any outstanding balance is transferred to the Parish Council when all outstanding invoices have been paid/processed.
- 5) That the Nellie Carbis Millennium Project Group ceases to exist and any assets are transferred back to the Parish Council as set out in their Constitution dated 21 September 2000.

### **137. (12/13) Redrow Residents Association – for information only**

Councillor David Nicholson presented an update from the Redrow Residents Association for information. It was pleasing to note that a grant of £500 had been awarded from Green Partnership Awards (GPA) towards the "Grimsargh Pond Improvement". These improvements would take place on the afternoon of Saturday 23rd March 2013 between the hours of 1pm and 3 pm to improve the pond area by the planting of vegetation and the building of a hibernaculum.

It was also noted that parking was an issue on certain parts of the estate and PCSO David Reid would be invited to the next Redrow Residents Association meeting. It

was further noted that the absence of waste bins had been raised with Preston City Council.

### **Resolved**

That the report is received and noted.

### **138. (12/13) Friends of Grimsargh Green (FoGG) – for information only**

Councillor Mrs Joyce Chessell gave an update to the Parish Council on the work of FoGG. She explained that she had raised with Matt Kelly the issue of the missing bin, and that the tree work was still continuing but should be finished shortly.

With regard to the problems with contractors working for a local housing developer using the car park this was a difficult one to solve. It was noted that a contractor had got his van stuck under the height restriction barrier and that local residents had complained about being unable to use the car park due to contractor vehicles. Councillor Mrs Joyce Chessell said she would e mail Matt Kelly to ask him to place a height notice on the barrier but it was difficult to restrict people from parking on a public car park.

With regard to the QEII Celebration day, the date of Sunday 12 May was proposed between 1-4pm. A Dick Kerr Ladies FC fund raising event would be held on 27 March 2013 at the Village Hall to raise funds for the QEII celebration.

### **Resolved**

That the report is received and noted.

### **139. (12/13) Financial Matters, banking and approval of Lengthsman's wages for 2013 onwards.**

It was noted that we currently had an estimated £17,919.11 in the bank as at 1 February 2012.

It was noted that since the last meeting we had paid the invoice to Preston City Council for £100 for the printing of the Conservation area flyer as previously agreed. (Cheque no 622).

### **Resolved**

1) That, the following invoices be approved for payment:-

- AVJ Design Limited for logo design - £60. (Cheque no 623).
- Sue Whittam – Clerk –7 January, 14 January, 21 January and 28 January = 4 weeks at £92 per week = £368 (cheque no 624 ).
- Adam Cooper – January 37 hours at £11.50 per hour = £425.50 + VAT @ 20% = £85.10. Total £510.60. (Cheque no 625).

2) It was noted that the Finance Working Group was recommending that the Lengthsman's wages were increased to £12.25 per hour with effect from 1 April 2013. This had been budgeted for and was in line with the pay given in other parishes to their Lengthsmen. This was approved by the Parish Council.

**140. (12/13) Clerk's Report – for information only**

The Clerk reported on the comments she had received so far on the Conservation Area proposals and it was agreed that the questions being asked by residents should be forwarded to Nigel Roberts at Preston City Council so he was aware of the issues that needed to be covered at the public meeting.

**141. (12/13) Date of Next Meeting**

It was noted that the next meeting would be held on Thursday 7 March, 2013 at 7.30 pm in the Village Hall. There being no further business, the Chairman closed the meeting at 10.10 pm.