

## **Grimsargh Parish Council**

Minutes of the Parish Council Meeting held on Thursday 7 June 2018 at  
7.30 pm at Grimsargh Village Hall

**Present:-** Councillor Mrs Lindsay Philipson (Chairman); Councillor Peter Burton;  
Councillor Mrs Joyce Chessell; Councillor Ian Liptrot and Councillor Keith  
Middlebrough.

**In attendance:-** Sue Whittam – Clerk to the Council  
Councillor Neil Cartwright – Preston City Council  
Councillor Ron Woollam – Preston City Council  
PC Felipe Garcia  
PC Bernie Clerk

### **21. (18/19) Apologies for Absence/ Chairman's Health & Safety Announcements**

Apologies for absence were received from Councillor Mrs Lynda Cryer; Councillor  
Terry Cryer; Councillor David Hindle and Councillor Mrs Eileen Murray. The  
Chairman, Councillor Mrs Lindsay Philipson briefed the Parish Council on possible  
health and safety considerations for this evening's meeting.

### **22. (18/19) Declarations of Interest**

Councillor Mrs Lindsay Philipson declared a personal and prejudicial interest in item  
6 Town and Country Planning Act 1990 relating to Planning Application  
06/2018/0516 as she is related to the applicant.

### **23. (18/19) Minutes of the Last Meeting**

#### **Resolved**

That the minutes of the Annual Parish Council Meeting held on 10 May 2018 be  
approved as a correct record and signed by the Chairman.

### **24. (18/19) Appointment of Vice-Chairman 2018/2019**

It was noted that this item had been deferred from the last meeting of the Parish  
Council. The Clerk reported that Councillor Terry Cryer had indicated that he was  
willing to stand as Vice-Chairman for 2018/2019. All agreed this was an excellent  
idea, and the Parish Council therefore resolved that Councillor Terry Cryer is  
appointed as Vice-Chairman for 2018/2019.

#### **Resolved**

That Councillor Terry Cryer is appointed as Vice-Chairman for 2018/2019.

## **25. (18/19) Adjournment for Public Participation and Policing Issues**

The Chairman, Councillor Mrs Lindsay Philipson adjourned the meeting for public participation and welcomed PC Felipe Garcia and PC Bernie Clerk to the meeting. PC Garcia explained that as the Parish Council were aware, PC Chris Banks had now moved onto another role and that three officers had transferred to Broughton to cover their current roles and the rural areas. The third officer was PC Paul Geldard and they could be contacted at Broughton Police Station or by ringing 101. They had come along to our meeting this evening to introduce themselves and to meet the Parish Council.

PC Garcia explained that it would take a while for the officers to get up to speed with knowing the rural areas and they would try and attend the Parish Council meetings whenever possible. The Clerk would email the Agenda and Minutes to them each month so that they were aware of the meetings of the Parish Council.

PC Garcia referred to a couple of theft and fraud crimes in the area but in the main crime was low in the rural areas. He also referred to a lady that had been evicted and that efforts were being made to find her a place to live. PC Garcia also confirmed that they would be attending Grimsargh Field Day.

The Chairman, Councillor Mrs Lindsay Philipson asked if anyone else had anything to raise with the police. Councillor Neil Cartwright referred to a car parked on The Hills near the post box each day and the police said they would have a look at this.

The Chairman, Councillor Mrs Lindsay Philipson thanked PC Felipe Garcia and PC Bernie Clerk for attending the meeting and wished them well in their new roles. She then asked if anyone had anything further to raise under public participation.

Councillor Mrs Joyce Chessell said that she had been told by a resident that the new Village Store would not be delivering newspapers and that a lot of elderly people did appreciate and need this service. The Chairman, Councillor Mrs Lindsay Philipson agreed to speak with the shop owner and let Councillor Mrs Joyce Chessell know what was happening, as she had understood that this was a temporary situation.

Councillor Peter Burton asked if an item could be put on the next agenda for the Parish Council to consider the purchase of a trophy for the Young Photographer section of the Annual Handicraft Show.

The Chairman, Councillor Mrs Lindsay Philipson also informed the Parish Council that the latest newsletter had now been received. Councillor Mrs Joyce Chessell asked if for future newsletters the possibility of paying for their delivery could be considered. The Chairman, Councillor Mrs Lindsay Philipson said that this had been previously agreed and it was a good idea to have someone delivering the newsletter especially the winter edition.

The Chairman, Councillor Mrs Lindsay Philipson then reconvened the meeting.

## **26. (18/19) Town and Country Planning Act, 1990**

The Chairman, Councillor Mrs Lindsay Philipson declared a personal and prejudicial interest in Planning Application 06/2018/0516 and left the meeting for the discussion on this item.

The Parish Council gave consideration to the following Planning Application:-

06/2018/0516 - 6 Brindle Place, Grimsargh PR2 5LG  
Link extension.

With regard to Planning Application 06/2018/0516 the Parish Council had no comments to make on this application.

The Chairman, Councillor Mrs Lindsay Philipson then returned to the meeting.

The Clerk reported that the Parish Council had been approached by Seddon Homes regarding a potential housing development for 70 homes on land south of Whittingham Road, Grimsargh. The Parish Council agreed to ask a representative from the developer or their agent to attend a meeting with the Parish Council only to discuss their proposals. It was further agreed that the local City Councillors would also be invited to attend and the suggested date was 5 July at 6pm prior to the meeting of the Parish Council being held at 7.30pm.

### **Resolved**

- i) That with regard to Planning Application 06/2018/0516 the Parish Council had no comments to make on this application.
- ii) That with regard to the potential development for 70 homes on land south of Whittingham Road, Grimsargh that the developer or their agent are invited to attend a meeting with the Parish Council and local City Councillors only to discuss their proposals, and a suggested date of 5 July at 6pm was agreed by the Parish Council.

## **27. (18/19) Grimsargh Wetlands - update**

The Chairman, Councillor Mrs Lindsay Philipson updated the Parish Council on progress with the Wetlands. She said that the Lease had now been signed and was stored away in a fireproof box. She also that the Membership meeting of the Wetlands Trust held on 31 May was a really good meeting with representatives of the Trust making excellent presentations. The Wetlands Trust now had 37 members and the Parish Council had paid their Corporate Membership fee. She reminded the Parish Council that the first AGM of the Wetlands Trust would be held on 4 July at 7.30pm in the Village Hall, and that our representative at the meeting would be Councillor Terry Cryer.

The Chairman, Councillor Mrs Lindsay Philipson also said that the Wetlands Trust should hear about their bid to the Lancashire Environmental Fund (LEF) shortly and that Andy Rowatt from LEF had visited the site and had been very positive about the Wetlands.

## **Resolved**

That the report is received and noted.

### **28. (18/19) Purchase of Computer**

The Parish Council agreed to defer the purchase of a computer for use with the CCTV system until all the issues had been resolved with regard to data protection; signage and agreements with those who had CCTV on their premises. This would be considered by the Community Safety Working Group and was likely to come back to the Parish Council in September 2018.

## **Resolved**

The Parish Council agreed to defer the purchase of a computer for use with the CCTV system until the Community Safety Working Group had considered all the outstanding issues with regard to data protection; signage and agreement with those who had CCTV on their premises.

### **29. (18/19) Public Rights of Way – Local Delivery Scheme 2018/2019**

The Clerk reported that Lancashire County Council was continuing with the Public Rights of Way Local Delivery Scheme as in previous years for those Parish Councils who had submitted their annual public rights of way report. The Parish Council would receive a one off payment of £250 for public rights of way work carried out in the Parish. It was unanimously agreed to opt into this year's scheme.

## **Resolved**

That, the Parish Council agrees to opt into the Public Rights of Way Local Delivery Scheme for 2018/2019.

### **30. (18/19) Financial Matters and banking**

It was noted that we currently had an estimated £234,991.47 in the Nat West bank as at 4 May 2018. We were still awaiting the June bank statement. It was noted that this included the CiL payment of £21,358.28 credited to our account on 28 April 2018 but not the precept which should be on the June bank statement.

It was further noted that since the last meeting the following invoices had been paid:-

21/05/18 – Clerk Sue Whittam reimbursement for dog bags £90.24 and £312.97 towards Clerk's computer (shared 50% with Farington PC) as agreed at the last meeting – total £403.21 (cheque no 930).

24/05/18 – Annual insurance premium as agreed at the last meeting to Zurich Municipal £819.87 (cheque no 931).

31/05/18 – Corporate Membership Fee Grimsargh Wetlands Trust – as previously agreed £50.00. (cheque no 932).

31/05/18 – Land Girls for work on Nellie Carbis Millennium Woodland ( Delegated authority previously agreed for works to be carried out on the Woodland) £300. (cheque no 933).

04/05/18 – Direct Debit Nest Pension Contribution for Clerk’s pension £30.76.

### **Resolved**

1) The following invoices were agreed for payment:-

i) Clerk Sue Whittam salary – 7,14,21 and 28 May 2018 four weeks at £284.37 per week = £1,137.48 – tax, NI and pension contribution = £833.22 (cheque no 934).

ii) Roebucks Solicitors for Wetlands Lease £126.00. (cheque no 935).

iii) Reimbursement to Councillor Mrs Lindsay Philipson for plants/compost for planters - £36.80. (cheque no 936).

iv) HMRC Q1 payment £1,112.29 (cheque no 937).

iv) Adam Cooper contractor – 52 hours @£13.75 per hour total £715. (Cheque no 938).

v) Cheque authorised for £200,000 for investment account.

vi) Cheque authorised for the cost of the newsletters.

2) The Parish Council considered the written report from Donna Kidd the Internal Auditor for the Parish Council accounts for year end 31 March 2018. It was noted that there were no issues arising from this year’s internal audit and that the accounts and associated paperwork were all correct.

### **31. (18/19) Clerk’s Report – for information only**

The Clerk reported that she had received a response from the Football Association (FA) with regard to carrying out a Pitch Improvement Plan (PiP) on the Village Green. The FA had stated that the possible pitch on the Village Green did not fulfil their criteria for carrying out a PiP due to its size and lack of security. They had recommended that we use Adam Cooper our Lengthsman who was qualified in pitch appraisals and that this would be the best way forward. It was noted that the Clerk had spoken to Adam Cooper about undertaking our appraisal. Once the appraisal was complete then the drainage on the Village Green could be undertaken.

### **32. (18/19) Date of Next Meeting**

It was noted that the next meeting would be held on Thursday 5 July at 7.30 pm in the Village Hall.