

## **Grimsargh Parish Council**

Minutes of a remote meeting of the Parish Council held on Thursday 14 May, 2020  
at 7.30 pm.

**Present:-** Councillor Mrs Lindsay Philipson (Chairman); Councillor Terry Cryer (Vice-Chairman); Councillor Mark Bell; Councillor Peter Burton; Councillor Lynda Cryer and Councillor Mrs Eileen Murray.

**In attendance:-** Sue Whittam – Clerk to the Council

Please note that the Parish Council agreed not to hold their Annual Parish Council Meeting until this could be held face to face in accordance with Regulation 4 of the Coronavirus Regulations. Consequently, the numbering of the Minutes will continue with the 19/20 sequence of numbering until the Annual Parish Council Meeting is held.

### **143. (19/20) Sound Check, Muting, Voting and Chairman's welcome to attendees**

Councillor Mrs Eileen Murray "hosted" the meeting and Councillor Mark Bell agreed to co-host the meeting. The Chairman, Councillor Mrs Lindsay Philipson welcomed everyone to our first remote Parish Council meeting, and said that we would have a short break just before 8pm so we could all take part in "clap for carers". It was noted that no members of the public had requested a link to participate in this meeting.

### **144. (19/20) Apologies for Absence**

Apologies for absence were received from Councillor Mrs Joyce Chessell; Councillor David Hindle; Councillor Ian Liptrot and Councillor Ron Woollam from Preston City Council.

### **145. (19/20) Declarations of Interest**

None

### **146. (19/20) Minutes of the Last Meeting**

#### **Resolved**

That the minutes of the Parish Council Meeting held on 5 March 2020 be approved as a correct record and signed by the Chairman at the next face to face Council meeting in accordance with LGA 1972 sch. 12 Part VI para 41 (1).

### **147. (19/20) Adjournment for Public Participation and Policing Issues**

The Chairman, Councillor Mrs Lindsay Philipson adjourned the meeting for public participation, she confirmed that she had spoken to PCSO Julie Anyon who was unable to provide any crime figures for this meeting but it was noted that currently crime was fairly low. Some figures would hopefully be provided for our 4<sup>th</sup> June meeting, but unfortunately PCSO Anyon was currently covering the area by

herself as PCSO Vicky Shackleton had moved onto another job and the Community Beat Manager was off sick. The Chairman, Councillor Mrs Lindsay Philipson was pleased to report that the temporary yellow signs warning of community concerns regarding speeding had been put up at either end of the village and that PCSO Julie Anyon had actioned this.

The Chairman, Councillor Mrs Lindsay Philipson also reported that the Parish Council had received a lovely letter from Isabel Gorton regarding an oak sapling that she had grown for a school project, but as the school was not currently open she had asked if it could be planted in Grimsargh together with a small time capsule. The Parish Council thought that this was a fantastic idea, however it would be a while before the sapling was strong enough to be planted outside and survive. It was suggested that the Nellie Carbis Millennium Woodland which was owned by the Parish Council could be a suitable location. It was agreed that the Clerk would respond to Isabel and ask her to look after the sapling for a while longer until it was large enough to be planted in the Nellie Carbis Millennium Woodland, which was likely to be around Autumn time. In the meantime, the Parish Council would be delighted if Isabel could be working on the contents of the time capsule which could be put in place at the same time as the sapling.

Councillor Peter Burton mentioned that the Scouts were currently looking at who they could help in the village as they had quite a lot of dry produce that may be useful to people in Grimsargh. It was suggested that the Scouts should contact the Church in the first instance as they were in touch with a number of residents in the village especially those who were vulnerable or who had specific needs. It was noted that Rachel Parker had done a great job in setting up a service to help people especially the elderly in the village but she had not received any recent requests.

Councillor Mrs Eileen Murray referred to an email received regarding cutting the hedge adjacent to Grimsargh Club. It was suggested the resident does whatever he felt was necessary and reasonable to get the hedge cut.

There was a brief discussion about the planters in the village and the Chairman, Councillor Mrs Lindsay Philipson agreed to contact the planter parents to see if they needed any help with their planters this year due to current restrictions relating to Covid 19. The Parish Council also agreed to postpone the Planter Competition until 2021.

The Clerk reported that although Councillor Ron Woollam was unable to participate in this evening's meeting, he had confirmed that the hole in the road near to Turners reported by a local resident was currently being repaired by Lancashire County Council.

It was also noted that the fly tipping at The Hills had now been removed by Persimmon Homes who owned the land.

The Chairman, Councillor Mrs Lindsay Philipson then reconvened the meeting.

**148. (19/20) Town and Country Planning Act, 1990**

It was noted that there were no Planning Applications for discussion at this evening's meeting. It was further noted that Preston City Council were looking at undertaking Planning Committees remotely.

There were no further planning issues for discussion at the meeting.

#### **149. (19/20) Parish Council Insurance**

The Parish Council reviewed their annual insurance to ensure it was adequate for the Parish Council's needs. The Clerk reminded the Parish Council that they had entered into a three-year deal with Zurich Municipal. After discussion the Parish Council unanimously agreed that the insurance was appropriate for the Parish Council's needs and authorised the payment of £840.96 to Zurich Municipal for 2020/2021.

#### **Resolved**

That the Parish Council has reviewed its annual insurance and agreed that it is appropriate for the Parish Council's needs and authorises the payment of £840.96 to Zurich Municipal for 2020/2021.

#### **150. (19/20) Public Rights of Way Local Delivery Scheme**

The Parish Council gave consideration to "opting into" this year's Public Rights of Way Local Delivery Scheme. The Clerk reported that this Scheme was continuing again this year and for undertaking public rights of way work the Parish Council would receive £500 which had been increased from £250. The Parish Council unanimously agreed to opt into this year's Scheme.

#### **Resolved**

That the Parish Council agrees to opt into the Public Rights of Way Local Delivery Scheme for 2020/2021.

#### **151. (19/20) Parish Council Newsletter**

The Parish Council had agreed by email to publish an online June newsletter. Councillor Mrs Eileen Murray had kindly agreed to produce this on behalf of the Parish Council. The following items were discussed and agreed: -

Field Day – some photographs from previous Field Days due to this year's event being cancelled. (Councillor Mark Bell).

Nellie Carbis Millennium Woodland (Heritage Corner). Item already submitted by Councillor David Hindle.

Neighbourhood Planning (The Chairman, Councillor Mrs Lindsay Philipson).

Parish Council Grants Scheme. (Clerk, Sue Whittam).

Grimsargh Wetlands. Item already submitted by the Wetlands Trust.

New residents. (The Chairman, Councillor Mrs Lindsay Philipson).

Calendar of Meetings. (Clerk, Sue Whittam).

Article on what is happening/not happening in the village. (The Chairman, Councillor Mrs Lindsay Philipson).

Where people can obtain help/support during Covid 19. (The Chairman, Councillor Mrs Lindsay Philipson).

Chairman's report. (The Chairman, Councillor Mrs Lindsay Philipson).

It was noted that the items for the newsletter would be signed off at the June remote meeting.

### **152. (19/20) CCTV - update**

Councillor Terry Cryer updated the Parish Council with progress regarding the CCTV. It was noted that he was still awaiting a response from Kevin and hopefully this would be resolved as soon as possible. It was further noted that the information required from Kevin was the police account details for one of the cameras, and Councillor Terry Cryer agreed to contact Kevin again and request this information.

#### **Resolved**

That the update on the CCTV is noted and that Councillor Terry Cryer will contact Kevin regarding the CCTV to request the police account details for one of the cameras.

### **153. (19/20) Covid 19**

Councillor Mark Bell had requested this item to be included on the Agenda to discuss what was happening in the village and if there was anything else that could be done during these difficult times. The Parish Council had discussed a number of items relating to this at the beginning of the meeting under public participation, including the offers of help given by the Church, local residents and groups who were all working in the village to help their friends and neighbours including the elderly and those who were less able and vulnerable. The Parish Council had also published a bulletin on line outlining where people could get help if needed. A reminder of where people could obtain help would also be included in the online newsletter. The Parish Council felt that there was nothing further to add at this present time but try and keep residents up to date with any help and support available at this current time.

### **154. (19/20) Financial Matters and banking**

It was noted that we currently had an estimated £103,482.75 in the Nat West bank as at 5 May 2020. It was noted that this included £45,249.84 CiL payment for Story Homes and the £42,000 precept. The precept had been paid earlier by Preston City Council due to them dealing with the grants from Government to help businesses during the Covid 19 pandemic.

It was also noted that the cheque numbers were slightly different than what was recorded in the March meeting minutes. The Best Kept Village Competition fee had not been paid as the deadline for entry had been extended until 17 May and the Clerk reported that she had now received confirmation that the Competition would not take place this year. It was further noted that the following invoices had been paid since the last meeting: -

1/04/20 – Paula Fitzgerald for work on Grimsargh Neighbourhood Plan - £2,286 (Cheque no 1019).

15/03/20 – S Whittam Clerk's salary £934.21 + expenses £100.99 = total £1,035.20 – as agreed at the last meeting.

03/04/20 – Adam Cooper for February 2020 – 29 hours = £413.25 + timber £185.98 + fixings £59.74 = total for February £658.97. Hours for March 33 hours = £470.25. Total for both February and March = £1,129.22 (Cheque no 1021).

04/04/20 – HMRC Q4 £1,205.89 as agreed at the last meeting. (Cheque no 1022).

15/04/20 – S Whittam, Clerk's salary £901.24 (Cheque no 1024).

### **Resolved**

1) The following invoices were agreed for payment: -

i) Sue Whittam 15/05/20 - £901.24.

ii) Sally Gorton for Website administration - £135.

iii) Zurich Municipal for Parish Council insurance - £1,478.46.

iv) Adam Cooper Contractor April 2020 32 hours = £456 + timber for bus shelter £14.00 and additional timber for planters £30.80 = total £503.80.

v) LALC Annual Subscription - £481.40.

2) It was noted that the Parish Council had paid the Water plus invoice for Nellie Carbis £7.40; ICO renewal fee £35.00 (both 14 Feb) and NEST pension £49.49 (9 March and 6 April 2020) – all direct debits.

### **155. (19/20) Date of Next Meeting**

It was noted that a remote meeting of the Parish Council would be held on Thursday 4 June at 7.30 pm and it was agreed that the link to the meeting would be published with the Agenda.