

## **Grimsargh Parish Council**

Minutes of the Parish Council meeting held on Thursday 2 December, 2021 held at Grimsargh Village Hall at 7.30 pm.

**Present:-** Councillor David Hindle (Chairman); Councillor Mark Bell (Vice-Chairman); Councillor Peter Burton; Councillor Mrs Joyce Chessell; Councillor Mrs Lynda Cryer; Councillor Terry Cryer; Councillor Mrs Lindsay Philipson and Councillor Mrs Jayne Woollam.

**In attendance:-** Sue Whittam – Clerk to the Council  
Councillor Ron Woollam – Preston City Council  
1 member of the public

### **79. (21/22) Apologies for Absence/Chairman's Health & Safety Announcements**

Apologies for absence were received from Councillor Graham Jolliffe, Preston City Council and PCSO Julie Anyon.

The Chairman, Councillor David Hindle welcomed everyone to the meeting and briefed the Parish Council on possible health and safety considerations for this evening's meeting.

### **80. (21/22) Declarations of Interest and written requests for dispensations**

The Clerk confirmed that written requests for dispensation had been received from all present in order for them to consider the precept up to the 31 March 2023 in accordance with Section 33 of the Localism Act 2011.

### **81. (21/22) Minutes of the Last Meeting**

#### **Resolved**

That the minutes of the Parish Council Meeting held on 4 November 2021 be approved as a correct record and signed by the Chairman.

### **82. (21/22) Adjournment for Public Participation**

The Chairman, Councillor David Hindle adjourned the meeting for public participation and asked if anyone had anything to raise under this item.

Councillor Mrs Jayne Woollam said that the Christmas tree lights switch on had been a little disorganised but, in the end, had been a very successful event. A possibility was to combine both the Carols around the Crib and the tree lights switch on but this would need planning and the date would need to be discussed well in advance. It was agreed to discuss this further at the June meeting next year, or earlier if the Parish Council felt that changes to the events needed to take place.

Councillor Mrs Jayne Woollam also mentioned that one of the stiles on the Wetlands had been repaired, however the Clerk had informed the Wetlands Trust that we

could obtain a replacement stile for free. Councillor Mrs Jayne Woollam had sent a picture of the current stile to the Clerk and the Clerk would get in touch with the Public Rights of Way team at Lancashire County Council to obtain a new stile. The Wetlands Trust would have to install the stile but this was not an issue.

Councillor Mrs Jayne Woollam also informed the Parish Council that she had joined the Preston Community Network, to find out more about the Network and their involvement in community projects. It was possible that some funding would be available to help with projects in the village.

The Member of the public present asked about the possibility of a crossing near to the school. The Clerk would add this to the list of possible projects for consideration next year.

Councillor Ron Woollam reported the lights on Old Railway Walk had been fixed again but a possible solution to the problem with the lights would be to replace them with LED ones. It was agreed that Councillor Ron Woollam would speak to Preston City Council to ask for a quote for replacing the lights on Old Railway Walk.

Councillor Ron Woollam also referred to an email regarding the public open space on Swallow Fold asking if the Parish Council would wish to be involved in enhancing the area. The Parish Council agreed they would look at this but would need further information. Councillor Ron Woollam agreed to speak to the landowners and ask them to attend a future meeting of the Parish Council.

The Chairman, Councillor David Hindle thanked all for attending and then reconvened the meeting.

### **83. (21/22) Town and Country Planning Act, 1990**

The Parish Council gave consideration to the following Planning Applications: -

- 06/2021/1563 - Chapel House Barn, Elston Lane, Grimsargh PR2 5LE Retaining wall, hard surfacing, and temporary boundary fencing along driveway.
- 06/2021/1572 - Chapel House Barn, Elston Lane, Grimsargh PR2 5LE Outbuilding to side (revised scheme).

With regard to Planning Applications 06/2021/1563 and 06/2021/1572 the Parish Council had no comments to make on these applications.

There were no further planning issues for discussion at the meeting.

### **Resolved**

That, with regard to Planning Applications 06/2021/1563 and 06/2021/1572 the Parish Council had no comments to make on these applications.

#### **84. (21/22) Finance Working Group**

The Clerk gave a verbal report on the remote meeting of the Finance Working Group held on 29 November 2021. She reported that the Finance Working Group had looked at the budget for next year and a copy of the draft budget would be circulated to the Parish Council. It was noted that Preston City Council needed confirmation of our precept requirements by 17 January 2022 which was after our next Parish Council meeting scheduled for 13 January. Therefore, the draft budget would be circulated to the Parish Council and any additions/amendments should be submitted to the Clerk by the end of December. The Finance Working Group would meet remotely on 10 January 2022 to finalise the budget. The final budget and our precept requirements would then be agreed at our January Parish Council meeting.

#### **Resolved**

- i) That the report of the Finance Working Group is received and noted.
- ii) That the final budget and precept requirements would be agreed at the January meeting of the Parish Council.

#### **85. (21/22) Feedback from the Parish & Town Council Conference held on 13 November 2021**

Councillor Mrs Joyce Chessell gave feedback from the Parish & Town Council Conference that she had attended on 13 November on behalf of the Parish Council. Councillor Mrs Joyce Chessell had prepared a written report on the Conference and this had been circulated to the Parish Council together with a copy of the slides from the event.

Councillor Mrs Joyce Chessell said the event had been very interesting and there were a number of presentations including from the Leader of the County Council, the Cabinet Member for Climate Change, the Director of Public Health and the Police and Crime Commissioner. Councillor Mrs Joyce Chessell reported that Andy Pratt who was the Deputy Police and Crime Commissioner would be taking over the Road Safety Partnership, so she had contacted him to ask for a meeting to discuss Whittingham Lane and she was awaiting a response.

It was noted that further conferences were planned with the next one focussing on Highways issues.

The Chairman, Councillor David Hindle thanked Councillor Mrs Joyce Chessell for her report.

#### **Resolved**

That, the report on the Parish & Town Council Conference held on 13 November 2021 is received and noted.

#### **86. (21/22) Grant Application – Grimsargh Yarn Group and Craft Group**

The Parish Council gave consideration to a grant application from the Grimsargh Yarn Group and Craft Group towards their costs of hiring the Village Hall and leaflets to promote the group. A copy of the application form had been circulated to the Parish Council and the financial details were presented at the meeting. It was noted that this was a new community group in Grimsargh who were trying to increase their membership and help people feel less isolated while learning a new craft. The Clerk reported that the group as yet had not go their own bank account, so any grant awarded would have to be paid directly to the service provider such as the Village Hall. The Parish Council agreed to fund the cost of the Village Hall for their craft meetings for the next six months at a cost of £257.40. The Clerk would arrange for this to be paid directly to the Village Hall. Councillor Mrs Joyce Chessell suggested that the group could apply to the Boylton Trust as they supported groups in Grimsargh and that there was a possibility that they would pay for the leaflets to promote the group. The Clerk agreed to let the group organiser know about the Boylton Trust and to give them Councillor Ron Woollam's contact details as Chairman of the Boylton Trust.

### **Resolved**

That approval is given to award the Grimsargh Yarn Group and Craft Group £257.40 to pay for the Village Hall for their craft meetings for the next six months. This would be paid directly to the Village Hall. In addition to this the Clerk would give the group organiser details of the Boylton Trust so they could apply for funding to produce their leaflets.

### **87. (21/22) Parish Council bins**

It was reported that Preston City Council were willing to supply and empty two extra bins for the village if the Parish Council were willing to purchase the bins. Councillor Ron Woollam explained that there had now been an update on this proposal and that Preston City Council had looked at the current bin use and were suggesting moving one of the bins from outside Grimsargh Club to Redrow near to the memorial bench for Tom Davies. They would also remove the dog bin near The Hills and install a new larger all-purpose bin on The Hills car park. This would mean that there would be no cost to the Parish Council. This was unanimously agreed and Councillor Ron Woollam agreed to inform Preston City Council of the Parish Councils decision.

### **Resolved**

That, the Parish Council agrees with the proposal by Preston City Council to move one of the bins from outside Grimsargh Club to Redrow near to the memorial bench for Tom Davies; and to the removal of the dog bin near The Hills and the installation of an all-purpose bin on The Hills car park.

### **88. (21/22) Society of Local Council Clerks (SLCC)**

The Clerk reported that Farington Parish Council had previously paid for her professional membership of the Society of Local Council Clerks (SLCC), but as she was no longer Clerk to Farington Parish Council she was asking if the Parish Council

would now pay for her membership. It was noted that the annual cost was £177. This was agreed by the Parish Council.

### **Resolved**

That, approval is given to pay the Clerk's professional membership of the SLCC at an annual cost of £177.

### **89. (21/22) Financial Matters and banking**

It was noted that we currently had an estimated £150,996.78 in the Nat West bank as at 5 November 2021. This included the latest CiL payment of £45,936.90.

It was also noted that the following invoices had been paid since last meeting: -

Adam Cooper, Contractor September 44 hours @£15 per hour = £660 and October 34 hours @ £15 per hour = £510. (Cheque nos 1107 and 1108).  
Clerk's Salary 15/11/21 - £951.28. (Cheque no 1109).

We had also paid NEST pension £48.88 Direct Debit 8 October 2021.

### **Resolved**

1. The following invoices were agreed for payment: -

- i) Adam Cooper, Contractor November to be confirmed at the next meeting.
- ii) Clerk's Salary 15/12/21 - £951.48.
- iii) HMRC Q3 for Tax and NI £1,165.46.
- iv) Sal Gorton for website admin £232.94.
- v) Newsletter printing and newsletter distribution invoices awaited.

2. With regard to the budget and precept for 2022/2023, these had been discussed earlier at the meeting and it had been agreed to circulate a draft budget to the Parish Council for comment. The budget and precept requirements would then be finalised and agreed at the January meeting of the Parish Council.

### **90. (21/22) Clerk's report – for information only**

The Clerk reported that a letter had been received from Preston City Council asking if the Parish Council would wish to be involved in the Queens Green Canopy Campaign and asking for a response by 21 December. The Parish Council were happy for the Clerk to respond indicating that the Parish Council would wish to be involved.

The Clerk reported that the newsletter was currently being printed and would be given to the newsletter distributor as soon as it was ready. It was noted that the distribution cost would be £171.60.

**91. (21/22) Date of Next Meeting**

It was noted that the next Parish Council meeting would be held on Thursday 13 January 2022 at 7.30 pm to be held at Grimsargh Village Hall.