

Grimsargh Parish Council

Minutes Parish Council Meeting held on Thursday 4 July, 2013 at 7.30 pm at Grimsargh Village Hall

Present:- Councillor Mrs Eileen Murray (Chairman); Councillor Mrs Lynda Cryer (Vice Chairman); Councillor David Nicholson (Vice-Chairman); Councillor Peter Burton; Councillor Mrs Joyce Chessell; Councillor Andy Ellis; Councillor David Hindle and Councillor Mrs Lynn McCann.

In attendance:- Sue Whittam – Clerk to the Council
Councillor Neil Cartwright – Preston City Council
Councillor Tom Davies – Preston City Council
2 members of the public

35. (13/14) Apologies for Absence

Apologies for absence were received from Dan Dewhurst.

36. (13/14) Disclosure of Personal and Prejudicial Interests

None.

37. (13/14) Minutes of the Last Meeting

Resolved

That, the minutes of the Parish Council meeting held on 6 June, 2013 be approved as a correct record and signed by the Chairman.

38. (13/14) Adjournment for Public Participation and Policing Issues

The Chairman, Councillor Mrs Eileen Murray adjourned the meeting for public participation and as the police were not present welcomed David Thomas a local resident to the meeting. David explained that he had come along to make the Parish Council aware of a Planning Application for Whitefriars on Whittingham Lane that he understood would shortly be submitted to Preston City Council by Pringle Homes. He explained that he first became aware of something happening next door to his property when some mature trees were removed. He had spoken to his neighbour and it was apparent that his house and garden were being sold for possible development. He had also met with Pringle homes and had been informed that they were looking at putting nine houses on the land. He had come along to the Parish Council to see what could be done to stop this development.

The Chairman, Councillor Mrs Eileen Murray thanked David for coming along to the meeting, she explained that the Parish Council would be consulted on the Planning Application once it was validated by Preston City Council and put out for general consultation. As the Parish Council was not due to meet again until September it was likely that a meeting of the Planning Sub-Committee would

need to be convened and a provisional date of 22 July at 7.30pm was set, this would be subject to the Planning Application being placed out for consultation by Preston City Council. It was agreed that a representative from Pringle Homes would also be invited to attend to explain the proposals.

The Chairman, Councillor Mrs Eileen Murray then asked if members of the Parish Council wished to raise any further items for information. Councillor Mrs Joyce Chessell said she was hoping the police would have been present as she was going to raise a complaint about escaping chickens on Preston Road that caused a car to swerve to avoid them. The Clerk agreed to email the police about this. Concerns were also raised about overhanging trees/overgrown hedges encroaching the footpaths. The Clerk asked Parish Councillors to let her have details of these and she would send a letter to them.

The Clerk reported that JWS (formerly Valpak) had invited members of the Parish Council to visit the site and look at improvements they were making to the facility. She would e mail all Parish Councillors with details of the visit to see if they were available/wished to attend.

The Chairman, Councillor Mrs Eileen Murray said that Field Day had been excellent this year and the work of the Field Day Committee in their fantastic organisation of the event should be congratulated.

The Chairman Councillor Mrs Eileen Murray then reconvened the meeting.

39. (13/14) Town and Country Planning Act, 1990

The Parish Council gave consideration to the following Planning Applications:-

- 06/2013/0412 - 6 Brindle Place, Grimsargh PR2 5JG. Conversion and external alterations to existing garage to provide study/gym.
- 06/2013/0422 - 2 Lynwood Villas Whittingham Lane, Grimsargh PR2 5LH. Construction of new vehicular access.

It was noted that Preston City Council had refused the application by Hallam Land Management Ltd for land North of The Hills, Grimsargh (Application no 06/2013/0245). It was also noted that the hearing in the High Court for Hallam's appeal against the Planning Inspectorate's decision would be heard at Manchester High Court on 2 October 2013.

Resolved

- 1) That the Parish Council had no observations to make with regard to Planning Applications 06/2013/0412 and 06/2013/0422.

40. (13/14) Parish Council Vacancy

The Chairman, Councillor Mrs Eileen Murray said that unfortunately Dan Dewhurst could not be present this evening due to holidays but he had attended two Parish Council meetings and had indicated his willingness to be co-opted onto the Parish Council. It was proposed by Councillor David Nicholson and agreed by all, that Dan Dewhurst be approved in principle to become a co-opted member of the Parish Council subject to his attendance at the September meeting of the Parish Council.

41. (13/14) Parish Council Website

The Chairman, Councillor Mrs Eileen Murray explained that Sally had now updated the Parish Council website and asked for feedback from the Parish Council. Councillor Mrs Lynda Cryer thought the website was extremely good. Comments were made regarding the Parish Council grant scheme and thought this should have its own heading so people could easily find it. It was also felt that planning should have a primary heading on the front page. The possibility of having drop down boxes for easier navigation was also discussed. Councillor Mrs Eileen Murray said she would speak to Sally with the latest comments and see what could be done.

42. (13/14) Report from the Nellie Carbis Millennium Woodland Working Group

The report from the Nellie Carbis Millennium Woodland Working Group from their meeting held on 5 June 2013 was presented to the Parish Council together with a suggested revised Terms of Reference.

The Parish Council considered the recommendations of the Working Group and

Resolved

- 1) That the revised Terms of Reference for the Nellie Carbis Millennium Woodland Working Group as now presented are agreed. A copy of which is placed in the Minute book.
- 2) That the Group is given approval for the purchase of a honeysuckle/clematis for the woodland at a cost of around £35.
- 3) That the notes of the Nellie Carbis Millennium Woodland Working Group from their meeting held on 5 June 2013 are noted.

43. (13/14) Redrow Residents Association

It was noted that the "missing gate" near to Carbis Avenue had been reported to Lancashire County Council and was being dealt with by the Public Rights of Way team.

With regard to the lack of bins on the Redrow Estate, Councillor David Nicholson informed the Parish Council that he had responded to the e mail from Preston City Council advising that they were unable to provide any bins on the Redrow Estate. He had contacted Mark Taylor in the Environment Department who had stated that it

would cost £300 for a bin but the best course of action was to monitor the use of the bins on Preston Road and if appropriate a bin could be relocated to the Redrow Estate.

Resolved

That the report is received and noted.

44. (13/14) Strawberry Tea

Councillor Mrs Lynda Cryer informed the Parish Council that she was organising this year's Strawberry Tea for people who had adopted the planters in the village. She said that she had arranged for two independent judges to judge the planters in early August. The strawberry tea would be held on Sunday 18 August at the Village Hall. Councillor Mrs Lynda Cryer was currently sending out the invites and she asked for volunteers from the Parish Council to help her with the event. It was agreed that chocolates should be provided for the winners and also some flowers should be given to the judges. It was further agreed that a budget of £200 maximum should be allocated to this event.

Resolved

That the Parish Council approves the budget of £200 maximum to the strawberry tea event to be held on 18 August 2013.

45. (13/14) Business Cards/Signage

Councillor David Nicholson presented three quotes for business cards and signage for the Parish Council's consideration. It was felt that going with one supplier for providing both the business cards and signage was more cost effective. AVJ Design had quoted £40.00 + VAT for the business cards and this was agreed. With regard to signage for the notice boards it was agreed to have one external foamex sign at a cost of £23.44 + VAT and internal notice board signs saying General and Grimsargh Parish Council at a cost of £10.00 + VAT. All to be provided by AVJ Design.

With regard to the business cards it was agreed that all Councillors should have the title Councillor only, and it was suggested that the website address should also be included on the cards.

The Chairman, Councillor Mrs Eileen Murray thanked Councillor Nicholson for obtaining the quotes and progressing the supply of business cards and signage.

Resolved

That AVJ Design is asked to produce the business cards and signage for the notice boards as detailed above at a total cost of around £100.

46. (13/14) Items for 3 Tier Forum

The Chairman, Councillor Mrs Eileen Murray asked if anyone had suggested items for the next 3 Tier Forum which was scheduled to take place in September. It was noted that at the next meeting of Preston Area Committee we had asked that the open forum session included a discussion on Councillors expenses and some guidance on what could be claimed.

Resolved

That the report is received and noted.

47. (13/14) Friends of Grimsargh Green (FoGG)

Councillor Mrs Joyce Chessell gave an update to the Parish Council on the work of FoGG. She said that she had been in touch with Matt Kelly regarding the drainage works on the village green and they were looking at possible match funding from Sport England. FoGG would contribute £2,000 with the Parish Council providing £1,000 and Preston City Council had earmarked £3,000 towards the works. The total estimate was around £27,000.

Councillor Mrs Joyce Chessell asked if Adam could install the benches as soon as possible and the Clerk agreed to speak to Adam. It was noted that the Britain in Bloom judging would happen next week.

Resolved

That the report is received and noted.

48. (13/14) Financial Matters and banking

It was noted that we currently had an £38,481.74 in the bank as at 1 June 2013. We were still awaiting the July bank statement.

It was noted that the following cheques agreed at the last meeting had been issued:-

BTCV Membership - £38.00 (cheque no 637)
FoGG Grant - £1,000 (cheque no 638)
Field Day Committee Grant - £149.98 (cheque no 639)

Resolved

1) That, the following invoices be approved for payment:-

- Sue Whittam – Clerk – 3 June, 10 June, 17 June and 24 June = 4 weeks at £92 per week = £368 + £9 key cutting for noticeboard keys = £377 (cheque no 640).
- Adam Cooper – 39 hours @ £12.25 = £447.75 + timber frame and Perspex for walk signs = £64.00 + VAT @ 20% = £108.35 Total amount = £650.10. (Cheque no 641).
- Councillor Mrs Murray – reimbursement for planter flowers/compost - £91.20 (Cheque no 642).

- Preston City Council for printing Grimsargh Newsletter - £359.54 (Cheque no 643)
- GVCA – room hire £165.00 (Cheque no 644).

2) It was further agreed that a few cheques should be signed so that the Lengthsman and Clerk could be paid over the summer and also so that any outstanding invoices could be paid on time. As there was only one cheque left in the book the Clerk would obtain relevant signatures when the new cheque book was received.

49. (13/14) Clerk's Report – for information only

It was noted that we had received a letter from Preston City Council asking if we needed any training in the Code of Conduct – but we have been trained and as far as I am aware we were the only Parish Council to have been trained.

It was further noted that we had received a quote from LCC for works to the outside store at a cost of £2,720. We were therefore using Nick Penrith at a cost of £1,600 + VAT.

50. (13/14) Date of Next Meeting

It was noted that the next Parish Council Meeting would be held on Thursday 5 September 2013 at 7.30 pm in the Village Hall.