

## **Grimsargh Parish Council**

Minutes of the Parish Council Meeting held on Thursday 7 July, 2016  
starting at 7.30pm held at Grimsargh Village Hall

**Present:-** Councillor Mrs Lindsay Philipson (Chairman); Councillor Peter Burton (Vice-Chairman); Councillor Mrs Joyce Chessell; Councillor Mrs Lynda Cryer; Councillor Terry Cryer; Councillor David Hindle; Councillor Keith Middlebrough and Councillor Mrs Eileen Murray.

**In attendance:-** Sue Whittam – Clerk to the Council  
Councillor Neil Cartwright – Preston City Council  
PC Chris Banks  
1 member of the public

### **31. (16/17) Apologies for Absence/ Chairman's Health & Safety Announcements**

There were no apologies for absence. The Chairman, Councillor Mrs Lindsay Philipson briefed the Parish Council on possible health and safety considerations for this evening's meeting.

### **32. (16/17) Declarations of Interest**

None.

### **33. (16/17) Minutes of the Last Meeting**

#### **Resolved**

That, the minutes of the Meeting held on 2 June 2016 be approved as a correct record and signed by the Chairman.

### **34. (16/17) Adjournment for Public Participation and Policing Issues**

The Chairman, Councillor Mrs Lindsay Philipson adjourned the meeting for public participation and welcomed PC Chris Banks to the meeting. PC Chris Banks referred to the CCTV that was currently being installed in the village and apologised for the delay in the police providing the service level agreement as this was due to some internal problems that had hopefully now been resolved. PC Banks would be meeting the officer at Hutton next week to progress the service level agreement and the stand alone computer to monitor the Grimsargh CCTV. PC Banks also stressed that at the moment Broughton Police Station was not closing but there had been some changes to the current police being stationed at Broughton. PC Banks explained that PCSO Sarah Catterall had now moved on to become a Police Officer and was currently undergoing training, however, PCSO David Reid and PC Chris Banks would still be stationed at Broughton. PC Banks explained that crime was not particularly high in the parish area and details of recent crimes would be forwarded to the Clerk for circulation. It was noted that the police had produced a newsletter for

residents which consisted of a helpful contact list and he asked if anyone could help to deliver the newsletter in the village. It was agreed that the Parish Council would help deliver the police newsletter and Councillor Neil Cartwright also said he would be willing to help.

It was noted that the Field Day had been a great success and the police reported that there had not been any related alcohol issues. The Chairman, Councillor Mrs Lindsay Philipson took the opportunity to thank the police for their help with Field Day and also to congratulate Councillor Keith Middlebrough on the excellent Field Day event that was enjoyed by all.

Finally, PC Chris Banks highlighted the issue of speeding in the village and confirmed that this continued to be a problem. A recent accident had involved the death of a gentleman just outside the village. PC Chris Banks explained that CCTV would help with speeding as well as other potential crimes in the village.

The Clerk said she had received a further email from the Post Office asking about the new noticeboard. Councillor Keith Middlebrough confirmed that he would progress this and ask for the board to be made as soon as possible.

The Chairman, Councillor Mrs Lindsay Philipson thanked everyone for attending and then reconvened the meeting.

### **35. (16/17) Town and Country Planning Act, 1990**

The Parish Council considered the following Planning Applications:-

- 06/2016/0531 - Church House Farm, Preston Road, Grimsargh.  
Outline application for the erection of 4no detached dwellings and associated works (access, appearance, layout and scale applied for).
  
- 06/2016/0437 - New House Farm, Cow Hill, Haighton PR2 5SE.  
Variation of condition no4 attached to planning permission 06/2014/0310 to increase the age range of the residents allowed to be cared for from under 19 years old to 25 years old. (Please note that this application is in Haighton Parish, but as it is close to Grimsargh we have been given the opportunity to comment).
  
- 06/2016/0527 - 309 Preston Road, Grimsargh PR2 5JT.  
Certificate of Lawfulness for single storey rear extension.

With regard to Planning Application 06/2016/0531 the Parish Council agreed that although this application was for four dwellings it was almost the same application which was for five dwellings (ref 06/2015/1053), which was withdrawn earlier this year and to which the Parish Council also objected.

Therefore, the Parish Council agreed to object to this application as the same reasons for the original objection still applied. In particular the Parish Council were

extremely concerned about the visual impact of this proposed development on St Michael's Church as it was a grade II listed building celebrating its 300th year anniversary this year, and also the village as a whole. The application was also in part of the area of separation and was therefore contrary to policy. Previous applications for development in the area of separation had been refused – in particular the two Hallam Planning Applications (06/2013/0245) and (06/2011/0882) and their two failed appeals and High Court challenge. The Inspector had highlighted at the appeals the effect of the Hallam Planning Applications on the pinch point of the Area of Separation and the same was true for this latest application for Church House Farm.

With regard to Planning Application 06/2016/0437 it was reported that although this application came under Houghton Parish Council it was on the border with Grimsargh Parish Council and Councillor Mrs Joyce Chessell had received a number of concerns about this proposed change to the age of the residents at the home. The Parish Council felt that there had been a total lack of communication from the Priory Group about the proposed changes and if they had engaged with local residents it might have reduced the number of concerns/issues. It was agreed that the main issue was about the supervision of the residents at the home. The Parish Council were concerned that the residents should be adequately supervised and managed and there was no indication in the information supplied on how this will be carried out.

With regard to Planning Application 06/2016/0527 this was noted.

It was further noted that Planning Application 06/2016/0234 (Wetlands) was approved by the Planning Committee at their meeting held on 9 June 2016.

The Chairman, Councillor Mrs Lindsay Philipson reported with a heavy heart that Planning Application 06/2016/0258 for land off Ribblesdale Drive was approved by the Planning Committee at their meeting held earlier today and this was mainly due to Preston City Council being unable to demonstrate a five year housing supply. The Chairman, Councillor Mrs Lindsay Philipson explained that Arup Consultants had given a presentation to Planning Committee before they considered their applications about the housing numbers and the lack of a five year supply. Preston City Council had indicated that they would carry out a Strategic Housing Needs Assessment and that this should be concluded by September 2016 – hopefully this would demonstrate that Preston City Council would not need the estimated 507 houses per year to be built and the result would be a lower number which in turn would reduce the amount needed for the five year supply.

## **Resolved**

**1)** That with regard to Planning Application 06/2016/0531 the Parish Council agreed that although this application was for four dwellings it was almost the same application which was for five dwellings (ref 06/2015/1053), which was withdrawn earlier this year and to which the Parish Council also objected.

Therefore, the Parish Council agreed to object to this application as the same reasons for objection still applied. In particular the Parish Council were extremely

concerned about the visual impact of this proposed development on St Michael's Church as it was a grade II listed building celebrating its 300th year anniversary this year, and also the village as a whole. The application was also in part of the area of separation and was therefore contrary to policy. Previous applications for development in the area of separation had been refused – in particular the two Hallam Planning Applications (06/2013/0245) and (06/2011/0882) and their two failed appeals and High Court challenge. The Inspector had highlighted at the appeals the effect of the Hallam Planning Applications on the pinch point of the Area of Separation and the same was true for this latest application for Church House Farm.

2) That with regard to Planning Application 06/2016/0437 it was reported that although this application came under Houghton Parish Council it was on the border with Grimsargh Parish Council. The Parish Council felt that there had been a total lack of communication from the Priory Group about the proposed changes and if they had engaged with local residents it might have reduced the number of concerns/issues. It was agreed that the main issue was about the supervision of the residents at the home. The Parish Council were concerned that the residents should be adequately supervised and managed and there was no indication in the information supplied on how this will be carried out.

3) With regard to Planning Application 06/2016/0527 this was noted.

4) It was further noted that Planning Application 06/2016/0234 (Wetlands) was approved by the Planning Committee at their meeting held on 9 June 2016.

5) With regard to Planning Application 06/2016/0258 for land off Ribblesdale Drive, it was noted that this was approved by the Planning Committee at their meeting held on 7 July 2016 and this was mainly due to Preston City Council being unable to demonstrate a five year housing supply.

### **36. (16/17) Parish Council Vacancy/Co-option**

The Chairman, Councillor Mrs Lindsay Philipson welcomed Ian Liptrot to the meeting who was interested in the vacancy on the Parish Council. Mr Liptrot gave a brief resume of his interests and involvement in Grimsargh Village and indicated that he would like to be considered as a Parish Councillor. Mr Liptrot had attended the last meeting of the Parish Council and this meeting in line with the guidelines for filling a vacancy on the Parish Council. The Chairman, Councillor Mrs Lindsay Philipson proposed that Ian Liptrot was appointed as a Parish Councillor and this was seconded by Councillor Terry Cryer. This was unanimously agreed by the Parish Council.

Councillor Ian Liptrot completed his acceptance of office form.

### **Resolved**

That Ian Liptrot is appointed as a Member of Grimsargh Parish Council with immediate effect.

### **37. (16/17) Report from the Neighbourhood Planning Working Group**

The Chairman, Councillor Mrs Lindsay Philipson presented the report from the Neighbourhood Planning Working Group from their meeting held on 22 June 2016. A copy of the report is presented in the Minute Book.

In addition to the report, further information outlining the proposed area of designation for the Neighbourhood Plan and the statement and map to accompany the application, together with notes from a meeting held with Tom Wiggans at Preston City Council was circulated to the Parish Council. The Parish Council unanimously agreed to proceed with a Neighbourhood Plan for Grimsargh and that the proposed designation area should be the parish boundary. The Clerk also circulated information on the meeting held with Tim Brown and costings for Tim to become the consultant planner for our Neighbourhood Plan. It was noted that Tim had agreed to charge the same rates as for the Broughton Neighbourhood Plan which was £35 per hour for the first 20 hours; £30 per hour for the next 40 and £25 per hour for any support required thereafter.

It was agreed that the Clerk would submit the draft documentation to Preston City Council and if any amendments were needed then authority was given to the Clerk to amend the documents on behalf of the Parish Council.

### **Resolved**

- 1) That approval is given to the amended Terms of Reference for the Neighbourhood Planning Working Group as follows:-
  - To look at the options/benefits and costs for a Neighbourhood Plan for Grimsargh.
  - To liaise with other Parishes and Town Councils such as Broughton and Longridge to learn from their experiences in developing a Neighbourhood Plan.
  - To source funding to support the development of a Neighbourhood Plan.
  - To advise the Parish Council on the procedure and timescales for developing a Grimsargh Neighbourhood Plan.
  - To co-opt expertise from outside the Parish Council onto the Neighbourhood Planning Working Group as necessary.
  - To provide a written report back to the Parish Council with recommendations in line with the above.
- 2) That approval is given to the process to start a Grimsargh Neighbourhood Plan and regular updates and further information on costings should be presented to future meetings of the Parish Council.
- 3) That approval is given to the proposed designated area for the Plan being the total Parish Council area.
- 4) That Tim Brown is appointed as our consultant planner in line with the costings outlined in the report above.
- 5) That approval is given to the appointment of Sue Whittam as the Project Officer and to authorise the payment of the additional hours for this role which is separate and in addition to her role as Clerk to the Council.
- 6) That approval is given to the Clerk to submit the draft documentation to Preston City Council and if any amendments are needed then authority is given to the Clerk for the documentation to be amended and resubmitted to Preston City Council for approval.

- 7) That the report of the Working Group held on 22 June 2016 is received and noted.

### **38. (16/17) CCTV – Update**

Councillor Terry Cryer reported that the CCTV was currently being installed and as discussed earlier when the police were present a service level agreement would be agreed with the police shortly. Once the CCTV was fully installed and the agreement signed with the police then the signage would be erected around the village at previously agreed locations.

The Chairman, Councillor Mrs Lindsay Philipson thanked Councillor Terry Cryer for his update.

### **39. (16/17) Planter Competition**

The Chairman, Councillor Mrs Lindsay Philipson reported that Michelle from So Plants was happy to continue to judge the planter competition but as there was now a café at So Plants it would be difficult for the Parish Council to use the facilities for the presentation of prizes without paying for the refreshments. It was therefore agreed to allocate a budget of £120 towards the prizes and refreshments for this year's planter competition.

### **Resolved**

That £120 is allocated from the Parish Council's budget towards the prizes and refreshments for the planter competition for 2016.

### **40. (16/17) Provision of Defibrillators – update**

The Clerk gave an update on the defibrillators and explained that the cost of each defibrillator was already discounted by the supplier so even buying more than one would not result in any further discounts. It was reported that the price for the package ie cabinet, defibrillator, pads and insurance was £1,495 per unit. However, after discussion with the supplier they were recommending an upgraded stainless steel case which meant that the defibrillator could easily be unplugged from the cabinet if there was a problem with it and these cabinets would cost an extra £60 each. This would mean that each unit cost would be £1,565 + VAT. The supplier had agreed to supply some paediatric pads for the unit going into the school and it was noted that pads would probably need replacing around every two years, dependent on use of the unit at a cost of £45 for the paediatric pads and £35 for the adult pads. Councillor Mrs Eileen Murray said that on behalf of the Village Hall Committee she would want to order an additional set of paediatric pads for their defibrillator as the Village Hall was used by a number of people including toddlers and it made sense to have both adult and paediatric pads available for use.

Councillor Keith Middlebrough said he had spoken to Annie at the Club regarding a defibrillator outside the premises and she was happy to partly fund this. Councillor

Keith Middlebrough would speak to Annie again with the final costs and confirm with the Clerk that Annie was happy to proceed.

It was therefore agreed that four defibrillators should be purchased for the village. These would be placed at St Michael's School, the Village Hall, the Club and the Village Green. St Michael's School, the Village Hall and the Club would contribute 50% of the total cost of the defibrillator package and the one for the Village Green would be funded in total by the Parish Council. The Parish Council would also pay for a qualified electrician to install the defibrillators. It was noted that the running costs for each defibrillator was approximated £20 per year.

### **Resolved**

1) That, the Parish Council agrees to the purchase of four defibrillator packages at a cost of £1,565 + VAT for St Michael's School, the Village Hall, the Club and the Village Green, and that an extra set of paediatric pads at a cost of £45 is purchased for the defibrillator for the Village Hall.

2) That, the Parish Council agrees to fund 50% of each of the defibrillator packages for St Michael's School, the Village Hall and the Club, and the total cost of the defibrillator for the Village Green. In addition to this the Parish Council agrees to fund the installation costs for all four defibrillator packages. The Village Hall would also pay for their additional paediatric pads at a cost of £45.

### **41. (16/17) Bins**

The Clerk reported that she had received a cost for the replacement bin on Old Railway Walk from Preston City Council and this was £350 for a Jubilee bin and if we wanted Preston City Council to install the bin this would be an additional £100. The Chairman, Councillor Mrs Lindsay Philipson said that a bin was also needed on the new pathway on the extension to Old Railway Walk where the children walked to school. It was therefore agreed that the Clerk would seek permission for a bin to be placed there as well and that the Parish Council would fund both bins at a cost of £350 each. It was further agreed that we would ask the Lengthsman to install the bins on behalf of the Parish Council.

### **Resolved**

That, subject to approval by Preston City Council, the Parish Council agrees to purchase two bins for Old Railway Walk at a cost of £350 per bin.

### **42. (16/17) Financial Matters and Banking**

It was noted that we had an estimated £110,264.56 in the bank as at 3 June 2016. This included the precept and the £250 for LCC public rights of way work.

### **Resolved**

The following invoices were agreed for payment:-

1) Clerk, Sue Whittam, Salary 6, 13, 20 and 27 June 2016 = 4 weeks at £189 per week £756 – tax and NI = £600.48 (Cheque no 786).

2) Adam Cooper Lengthsman – outstanding invoice for materials as reported at the last meeting for £181.86 (Cheque no 787).

3) Cllr Mrs Lindsay Philipson – outstanding invoice for reimbursement of plants £23.50 as reported at the last meeting (Cheque 788).

4) Cllr Mrs Eileen Murray for reimbursement of printing flyers for the Wetlands as previously agreed for paper and ink total £37.07 (Cheque no 789).

5) Adam Cooper hours/materials for June to be confirmed. (Cheque 790).

6) Cheques signed for the bench, defibrillators, bins and salary payments for the Clerk and Lengthsman for July + materials and a couple of spares.

#### **43. (16/17) Clerk's Report – for information only**

There was nothing further for the Clerk to report.

#### **44. (16/17) Date of Next Meeting**

It was noted that the next meeting of the Parish Council would be held on Thursday 8 September, 2016 at 7.30 pm in the Village Hall Grimsargh.