

Grimsargh Parish Council

Minutes Parish Council Meeting held on Thursday 6 June, 2013 at 7.30 pm at Grimsargh Village Hall

Present:- Councillor Mrs Eileen Murray (Chairman); Councillor Mrs Lynda Cryer (Vice Chairman); Councillor David Nicholson (Vice-Chairman); Councillor Peter Burton; Councillor Mrs Joyce Chessell; Councillor Andy Ellis; and Councillor Mrs Lynn McCann.

In attendance:-

- Sue Whittam – Clerk to the Council
- Councillor Neil Cartwright – Preston City Council
- Councillor Tom Davies – Preston City Council
- Councillor June Dodd – Ingol & Tanterton Neighbourhood Council
- Councillor Tom Anderson – Ingol & Tanterton Neighbourhood Council
- PCSO David Reid
- County Councillor Alf Clempson

21. (13/14) Apologies for Absence

Apologies for absence were received from Councillor David Hindle, Councillor Neil Cartwright – Preston City Council, and Dan Dewhurst.

22. (13/14) Disclosure of Personal and Prejudicial Interests

Councillor Mrs Joyce Chessell declared a Personal and Prejudicial in item 7 – Grant Application for FoGG as the Chairman of that Group.

23. (13/14) Minutes of the Last Meeting

Resolved

That, the minutes of the Parish Council meeting held on 9 May, 2013 be approved as a correct record and signed by the Chairman.

24. (13/14) Adjournment for Public Participation and Policing Issues

The Chairman, Councillor Mrs Eileen Murray adjourned the meeting for public participation and welcomed PCSO David Reid to the meeting. PCSO Reid gave an update to the Parish Council on police activities in the area. He informed the Parish Council that there had been 3 crimes including a burglary in Nook Glade and one person had been arrested for this crime. The other crimes were the theft of a bicycle left outside a house and also the theft of a post box from a house. The PACT issues included parking on Yew Tree Avenue and the police had issued warning letters about this and also Lancashire County Council was looking into the problem with parking. There had been an incident of fly tipping on Cow Hill and the Environment Agency was involved.

The police had also been checking cars and sheds to make sure that people kept them locked.

Councillor Mrs Lynn McCann asked about an issue she had reported where three men appeared to be walking around The Hills and going into gardens. PCSO Reid said he was not aware of this but if the men had not been on genuine business then he would have been informed. PCSO Reid also said that there had been no issues at Goosnargh Field Day and that the police would be involved in Grimsargh Field Day.

It was noted that there had been issues with dog fouling on Ploughman's Court and Councillor Davies had been placing posters around the area. PCSO Reid said that the police can issue fixed penalty notices and if the Chairman let him have details of the irresponsible dog owner then he would see what could be done.

The Chairman, Councillor Mrs Eileen Murray thanked PCSO Reid for attending the meeting. She also welcomed Councillors June Dodd and Tom Anderson from Ingol and Tanterton Neighbourhood Council who had come along to see how other Parish Council meetings are run. County Councillor Alf Clempson had also come along to the meeting as he was interested in any update on the Planning Appeal by Hallam Land Management.

The Chairman, Councillor Mrs Eileen Murray informed the Parish Council that the website was currently being updated and she asked Parish Councillors for feedback on the changes. There was a mixture of likes and dislikes of the banner and it was agreed that the website would be discussed at the next meeting of the Parish Council.

The Chairman, Councillor Mrs Eileen Murray also informed the Parish Council that she would be replanting the Parish Council planters in the next few days and she was considering using perennials for the planters on old Railway Walk as these would provide good cover all year round. Councillor Andy Ellis asked if the Parish Council should consider moving the planters on old Railway Walk to somewhere they would be enjoyed more. It was felt that because the planters were very heavy then we would leave them in place at the moment.

It was noted that the sign on Peacock Hill Close was damaged and Councillor Lynda Cryer agreed to report this to Preston City Council.

The Chairman Councillor Mrs Eileen Murray then reconvened the meeting.

25. (13/14) Town and Country Planning Act, 1990

It was noted that there were no Planning Applications for consideration at the meeting but the Parish Council had received from Preston City Council details of an application for a certificate of lawfulness as follows:-

06/2013/0322 - 8 Fell View Grimsargh Preston. Certificate of lawfulness

for the proposed erection of dormer extension to side of dwelling.

It was noted that the letter objecting to the Planning Application by Hallam Land Management for the latest development North of The Hills had been submitted to Preston City Council and there appeared to be a great deal of support in the village. The Parish Council were still waiting to hear about the outcome of the appeal to the High Court by Hallam Land Management with regard to their original Planning Application.

In addition the Parish Council also gave consideration to the Consultation being undertaken by Preston City Council with regard to the Review of the Validation Checklist.

It was noted that the Validation Checklist was a document which was used to cross check planning and other related applications. This was to make sure that all the necessary plans and supporting documents were submitted from the start. This helped to avoid unnecessary delays at a later stage of the application process. This revised draft (Version 4) would replace the current checklist (Version 3) which was produced in December 2010.

Resolved

- 1) That the Certificate of Lawfulness application for 8 Fell View Grimsargh Preston is noted.
- 2) That the Review of the Validation Checklist Consultation is noted.

26. (13/14) Appointment to Outside Bodies – Boylton, Houghton & Farrington Charity

It was noted that this item had been deferred from the last meeting pending Councillor Mrs Joyce Chessell speaking to Ron Woollam about the role and what it involved. Councillor Mrs Joyce Chessell confirmed that she was happy to take on the role as it only involved a small number of meetings to organise food hampers at Christmas for people over 80 years of age in the village.

Resolved

That Councillor Mrs Joyce Chessell is appointed at the Parish Council representative to the Boylton, Houghton and Farrington Charity.

27. (13/14) Grant Applications

(Councillor Mrs Joyce Chessell declared a personal and prejudicial interest in the grant application relating to the request from FoGG as she is the Chairman of the Group. She therefore left the meeting for the discussion and took no part in the decision).

The Parish Council gave consideration to the following grant applications:-

Field Day Committee – Application for two pop up gazebos at a cost of £149.98
FoGG (Friends of Grimsargh Green) – Application for £1,000 towards Football pitch drainage works on the village green.

Resolved

- 1) That the Field Day Committee is awarded £149.98 for the purchase of two pop up gazebos.
- 2) That FoGG is awarded £1,000 towards the Football pitch drainage works on the village green.

28. (13/14) Parish Council/Nellie Carbis Millennium Woodland Annual Insurance

The Clerk reported that following the report given at the last meeting on the Parish Council/Nellie Carbis Millennium Woodland insurance, Zurich had looked at the policies in line with the needs of the Parish Council and had been able to offer one policy to cover all the Parish Council's requirements. The policy included public liability to cover manual work on the woodland for all volunteers including the Parish Councillors. It would also cover groups using the woodland for educational/recreational visits.

The Clerk was pleased to report that there would be no additional cost to the Parish Council for this insurance because she had asked Zurich to remove the cover for the SPiD which was not actually owned by the Parish Council. The total premium remained the same at £473.19 – and provided the additional cover and benefits as outlined above.

Resolved

That the Parish Council approves and notes the policy provided by Zurich insurance to cover both the Parish Council and the Nellie Carbis Millennium Woodland.

29. (13/14) Report from Preston Area Committee/items for 3 Tier Forum

The Chairman, Councillor Mrs Eileen Murray gave a quick update to the Parish Council on the recent meeting of Preston Area Committee. With regard to concerns about e mails and correspondence being answered by Preston City Council she explained that the Clerk had now received a list of departmental e mail addresses and these were being trialled to monitor the speed of response. The Clerk also informed the Parish Council that she had been given a hotline which she could use to report issues affecting the parish and this would be monitored by Customer Services at Preston City Council to make sure that any issues raised were dealt with.

With regard to the 3 Tier Forum this was scheduled for September but due to the recent County Council elections the Chairman was not sure if it would go ahead in its

present format. The Chairman reminded the Parish Council that items could be submitted for consideration by the 3 Tier Forum.

Resolved

That the report is received and noted.

30. (13/14) British Trust for Conservation Volunteers (BTCV) Membership

The Clerk reported that as part of the old policy for Nellie Carbis Millennium Woodland this included membership of the BTCV. The Clerk highlighted the networking opportunities that came from the membership and the Group would advertise any project days on their website for members.

The cost of the annual membership was £38 per year and it was agreed that the Parish Council would become members.

Resolved

That the Parish Council approves the membership of the British Trust for Conservation Volunteers at a cost of £38 per annum.

31. (13/14) Friends of Grimsargh Green (FoGG)

Councillor Mrs Joyce Chessell gave an update to the Parish Council on the work of FoGG. She explained that the FoGG meeting would be held next week and they were going to discuss where to place the two G's. These had been used at the Guild and Preston City Council had agreed to let FoGG have the use of them. There was general discussion on if they should be placed on the village green near to the car park. Councillor David Nicholson asked about the size but Councillor Mrs Chessell did not have the exact dimensions but they were quite large.

Councillor Mrs Chessell said that the QEII celebration day on 12 May had been a great success in spite of the weather and special thanks should go to Liz Hindley for her excellent organisation.

Resolved

That the report is received and noted.

32. (13/14) Financial Matters, banking and approval of annual accounts for year end 31 March 2013.

It was noted that we currently had an £38,481.74 in the bank as at 1 June 2013. This included £200 received from Lancashire County Council for the Public Rights of Way delivery scheme.

It was further noted that since the last meeting we had paid the cheque for the Annual insurance to also include the Nellie Carbis Millennium Woodland. This was £473.19 (cheque no 634).

Resolved

1) That, the following invoices be approved for payment:-

- Sue Whittam – Clerk – 6 May, 13 May, 20 May and 27 May = 4 weeks at £92 per week = £368 (cheque no 635).
- Adam Cooper – 31 hours @ £12.25 = £379.75 and VAT @ 20% = £75.95.
Total £455.70 (Cheque no 636).

2) The Parish Council approved the accounts and asset register for the year end 31 March 2013 as now presented and the Chairman signed three copies of the bank reconciliation. It was noted that the external audit date for the Parish Council was 1 July. The Annual Governance statement was approved by the Parish Council and signed by the Chairman.

3) It was further agreed that the Finance Working Group should look at how the accounts are presented and make any recommendations for improvement.

4) Approval was also given for the Clerk to go ahead with the re surfacing of the outside of the Parish Council store. The Clerk reported that she was still awaiting the quote from Lancashire County Council but it was agreed that she could go ahead when the quote from LCC is received with the lowest quote for the full specification for resurfacing. One contractor had submitted two quotes – one for the full specification and one for a less substantial resurfacing. It was agreed that the Parish Council would wish to have a full resurfacing of the area and the lowest quote that fulfilled this specification would be given the job.

33. (13/14) Clerk's Report – for information only

It was noted that an e mail had been received from Preston City Council with regard to the Conservation area and that Preston City would not be pursuing this at the moment. However they would be consulting us on a local heritage list in the near future which may be more appropriate for Grimsargh.

34. (13/14) Date of Next Meeting

It was noted that the next Parish Council Meeting would be held on Thursday 4 July 2013 at 7.30 pm in the Village Hall.