

## **Grimsargh Parish Council**

Minutes of the Parish Council Meeting held on Thursday 1 June 2017 at 7.30pm held at Grimsargh Village Hall

**Present:-** Councillor Mrs Lindsay Philipson (Chairman); Councillor Mrs Joyce Chessell; Councillor Mrs Lynda Cryer; Councillor Terry Cryer; Councillor David Hindle; Councillor Ian Liptrot; Councillor Keith Middlebrough and Councillor Mrs Eileen Murray.

**In attendance:-** Sue Whittam – Clerk to the Council.  
Councillor Ron Woollam – Preston City Council

### **18. (17/18) Apologies for Absence/ Chairman's Health & Safety Announcements**

Apologies for absence were received from Councillor Peter Burton, City Councillor Neil Cartwright and PC Chris Banks/PCSO David Reid. The Chairman, Councillor Mrs Lindsay Philipson briefed the Parish Council on possible health and safety considerations for this evening's meeting.

### **19. (17/18) Declarations of Interest**

Councillor David Hindle declared a personal and prejudicial interest in item 7 – Grimsargh Wetlands as a potential Trustee. Likewise City Councillor Ron Woollam declared an interest in the same item as his wife is a potential Trustee.

### **20. (17/18) Minutes of the Last Meeting**

#### **Resolved**

That the minutes of the Annual Parish Council Meeting held on 11 May 2017 be approved as a correct record and signed by the Chairman.

### **21. (17/18) Adjournment for Public Participation and Policing issues**

The Chairman, Councillor Mrs Lindsay Philipson adjourned the meeting for public participation and asked Councillor Ron Woollam if he had anything that he wished to raise with the Parish Council or to update them on any issue. Councillor Ron Woollam said he was aware of a number of cars being "broken into" in Grimsargh on the previous Sunday morning, however, he had been informed that a number of the vehicles had been unlocked so he urged people to make sure that their property and vehicles were secure.

The Chairman, Councillor Mrs Lindsay Philipson referred to the briefing held earlier in the evening with a representative for a proposed Planning Application for an Older Persons Village on land West of Preston Road, Grimsargh. This briefing had been

arranged for Parish Councillors and Grimsargh City Councillors only and the Clerk had not attended. The Chairman, Councillor Mrs Lindsay Philipson said that a number of issues had been raised about the potential development and also they had strongly suggested to the applicant that a drop in type event should be held for the residents of Grimsargh to share with them the proposals and to seek their comments. If the applicant was not willing to hold such an event then the Parish Council would decide on how they would circulate information about the proposed development to the village. The Chairman, Councillor Mrs Lindsay Philipson said that this would be discussed further under the Planning item on the Agenda.

The Chairman, Councillor Mrs Lindsay Philipson then reconvened the meeting.

## **22. (17/18) Town and Country Planning Act, 1990**

The Parish Council gave consideration to the following Planning Application:-

06/2017/0561            -            Chapel House, Elston Lane, Grimsargh PR2 5LE  
Single storey rear extension.

With regard to the above Planning Application, the Parish Council had no comments to make about this application.

The Chairman, Councillor Mrs Lindsay Philipson then referred back to the briefing on the proposed Older Person's Village in Grimsargh. It was noted that if the application was submitted shortly then it was likely to be considered by the Parish Council at their July meeting. If the applicant was not willing to carry out some type of public consultation then the Parish Council would need to consider what we could do. The possibility of having a public briefing type event before our next Parish Council meeting was discussed. It was felt that a flyer to the whole village may be appropriate.

It was further noted that Councillor Mrs Eileen Murray had taken some notes from the briefing held earlier and she would circulate these shortly. However, she asked the Clerk to check the legality of our ownership of the Nellie Carbis Millennium Woodland and if necessary undertake a land registry search. This was agreed.

There were no further planning issues for discussion at the meeting.

### **Resolved**

1) That, with regard to Planning Application 06/2017/0561 that the Parish Council had no comments to make on this application.

2) That, with regard to the proposals for the Older Person's Village in Grimsargh that the Parish Council will look further at how to consult with the public if the applicant was unwilling to carry out a public consultation in the village, and, in the meantime the Clerk clarifies the ownership of the Nellie Carbis Millennium Woodland.

### **23. (17/18) Neighbourhood Planning - update**

The Chairman, Councillor Mrs Lindsay Philipson gave an update on progress so far with the draft questionnaire. She informed the Parish Council that she had met with Councillor Mrs Eileen Murray and the Clerk to work on draft 2 of the questionnaire, and that she was currently working on the draft introduction. It was noted that the next meeting of the Neighbourhood Planning Working Group would be held on 14 June when the questionnaire would be discussed again and final arrangements would be made of the float for Field Day.

#### **Resolved**

That the report is received and noted.

### **24. (17/18) Grimsargh Wetlands – update**

(Councillor David Hindle and City Councillor Ron Woollam declared a personal and prejudicial interest and left the room for this item)

The Chairman, Councillor Mrs Lindsay Philipson gave an update to the Parish Council on the progress with the Charitable Incorporated Trust (CIO). She informed the Parish Council that the application for the CIO had now been submitted to the Charities Commission. It was also reported that Paul Locker who was the potential Treasurer of the CIO was currently looking at bank accounts and insurance for the Trust.

The Chairman, Councillor Mrs Lindsay Philipson also explained to the Parish Council that at the last meeting approval had been given to the Clerk in conjunction with the Chairman to authorise any urgent works on the Wetlands up to a maximum of £500. However, there were ongoing expenses that were not urgent but needed dealing with in between meetings of the Parish Council. It was therefore agreed that the Clerk in conjunction with the Chairman should be authorised to pay any reasonable expenses on the Wetlands up to a maximum of £500.

In addition to the above, the Chairman Councillor Mrs Lindsay Philipson explained that the potential Trustees were looking at how they could engage with the community and promote the Wetlands. They had agreed that they would attend Field Day and they were also looking at producing a banner to use at Field Day and other events. The cost of the banner was approximately £76 + VAT. The Parish Council agreed to reimburse the Trust for the cost of the banner.

#### **Resolved**

- 1) That, approval is given to the Clerk in conjunction with the Chairman to authorise any reasonable expenses on the Wetlands up to a maximum of £500.
- 2) That approval is given to the reimbursement of the cost of a banner promoting the Wetlands at an estimated cost of £76 + VAT.

Councillor David Hindle and City Councillor Ron Woollam returned to the meeting.

## **25. (17/18) Parish Council Insurance**

As agreed at the last meeting the Clerk had contacted Zurich Municipal about the Parish Council insurance and the increased premium which was £981.59. The Clerk had now received confirmation that the increase was due to including the Wetlands in the annual insurance policy. It was noted that when the Wetlands transfers to the CIO then the Wetlands part of the insurance will be cancelled and any rebate due will be returned to the Parish Council.

The Parish Council reviewed the insurance schedule and confirmed that it was adequate for the Parish Council's needs.

### **Resolved**

- 1) That approval is given to the annual insurance cover with Zurich Municipal and that the Parish Council agrees that it is adequate for our needs.
- 2) That the annual insurance premium including cover for the Wetlands at a cost of £981.59 is noted.

## **26. (17/18) Financial Matters and banking**

It was noted that we had an estimated £316,951.78 in the bank as at 5 May 2017. This included the precept for this year (£33,000) and a CiL payment of £15,504.40.

### **Resolved**

- 1) It was noted that since the last meeting the following had been paid:-
  - i) Zurich Municipal for annual insurance £981.59 (Cheque no 846).
  - ii) NS & I transfer of £75,000 from Nat West as agreed. (Cheque no 847).
  - iii) Dog poo bag dispenser and bags £171.60 reimbursement to Clerk Sue Whittam. (Cheque no 848).
- 2) The following invoices were agreed for payment at the meeting:-
  - i) The Clerk, Sue Whittam, 7,14,21 and 28 May at £278.80 per week = £1,115.20 – tax and NI = £845.70. (Cheque no 849).
  - ii) HMRC Q1 - £944.40 (Cheque no 850).
  - iii) Adam Cooper (Contractor) – £962.50 (Cheque no 851).
  - iv) Reimbursement to Trustees as agreed at the meeting. (Cheque no 852).

**27. (17/18) Clerk's Report – for information only**

There was nothing further for the Clerk to report.

**28. (17/18) Date of Next Meeting**

It was noted that the next meeting of the Parish Council would be held on Thursday 6 July 2017 at 7.30 pm at Grimsargh Village Hall.