

Grimsargh Parish Council

Minutes of the Annual Parish Council meeting held on Thursday 1st June, 2023 at Grimsargh Village Hall at 7.30pm.

Present:- Councillor Peter Burton (Chairman); Councillor Trevor Haines (Vice-Chairman); Councillor Mrs Lynda Cryer; Councillor Terry Cryer; Councillor Mrs Agustina Oliver and Councillor Mrs Jayne Woollam.

In attendance:- Sue Whittam – Clerk to the Council
Councillor Stephen Whittam – Preston City Council

16. (23/24) Apologies for Absence/Chairman's Health & Safety announcements

Apologies for absence were received from Councillor Mrs Joyce Chessell; Councillor David Hindle and Councillor Simon Rusling.

The Chairman, Councillor Peter Burton welcomed everyone to the meeting and briefed the Parish Council on possible health and safety considerations for this evening's meeting.

17. (23/24) Declarations of Interest

None.

18. (23/24) Minutes of the Last Meeting

Resolved

That the minutes of the Annual Parish Council Meeting held on 11th May 2023 be approved as a correct record and signed by the Chairman.

19. (23/24) Adjournment for Public Participation

The Chairman Councillor Peter Burton adjourned the meeting for public participation asked if anyone had anything to raise under this item. Councillor Mrs Jayne Woollam thanked all those who had adopted planters in the village and were helping making Grimsargh look fantastic for the judging of the Best Kept Village Competition. It was particularly wonderful that some young children in the village had been helping their parents with the planters, this included Councillor Mrs Agustina Oliver and her son.

The Chairman, Councillor Peter Burton said it was fantastic that someone had marked out a football pitch on the land near The Hills and this was proving popular with lots of young children on the estate. The Chairman, also referred to a letter sent to a resident from Preston City Council regarding riding on Preston City Council land on a motorcycle, but the Parish Council understood that The Hills land was not owned by Preston City Council. Councillor Stephen Whittam as the Preston City Councillor agreed to look into this.

Councillor Mrs Jayne Woollam asked if the CCTV had been accessed yet and if the information had been given to the Police. Councillor Terry Cryer said that he had been in touch with the CCTV provider and this would be looked at as soon as possible. The annual maintenance checks on the CCTV system would also be carried out at the same time.

The Chairman, Councillor Peter Burton then reconvened the meeting

20. (23/24) Town and Country Planning Act, 1990

The Parish Council gave consideration to the following Planning Application: -

06/2023/0532 - Diversion of Public Right of Way footpath no 3 and no 5. Roman Way, Preston PR2 5BB.

With regard to Planning Application 06/2023/0532 the Parish Council had no comments to make on the application.

There were no further planning matters for discussion at the meeting.

Resolved

That, with regard to Planning Application 06/2023/0532 the Parish Council had no comments to make on the application.

21. (23/24) Financial Matters and banking

It was noted that we currently had an estimated £182,817.97 in the Nat West bank as at 5 May 2023. It was noted that this included £43,988.92 for CiL and £42,000 for the precept which had now been credited to our account.

It was also noted that the following invoices had been paid since last meeting: -

JRB bin bags, two invoices, £260.52 (Cheque 1209).

Sue Whittam Clerk's salary May £1,265.50 (Cheque 1210).

Preston City Council newsletter printing for December newsletter £667.44 (Cheque no 1211).

Zurich Municipal Annual Insurance £984.80 (Cheque no 1212).

Autocross Euroshell for bus shelter cleaning £330.00 (Cheque no 1213).

We had also been advised that the bank charges 1 April to 28 April 2023 were £2.80. It was further noted that the direct debit for the Clerk's pension, £48.88 was paid on 2 April.

Resolved

1) The following invoices were approved for payment: -

Sue Whittam, Clerks salary £1,265.30 + expenses £378.50 (zoom, ink, postage stationery covering 15 months) + cost of newsletter £171.60 = total £1,815.40.

Adam Cooper Contractor to be confirmed at the next meeting.

HMRC Q1 Tax and NI - £587.51.

2) 2022 / 2023 End of year report and Annual Return.

The Clerk presented the end of year financial report which included the Annual Governance and Accountability Return (AGAR). i) The Parish Council reflected on the effectiveness of the system of internal control and approved and completed the Annual Governance Statement. ii) The Parish Council then considered the end of year financial report and approved the Accounting Statements which were then signed and dated by the Chairman, Councillor Peter Burton. It was further noted that the Clerk had arranged for the internal auditor to complete her audit in time for submission to the external auditor.

22. (23/24) Clerk's report – for information only

The Clerk reported that the bus shelters had been cleaned in time for the judging of the Best Kept Village Competition. The Clerk also reported that the annual insurance had been paid as agreed at the last meeting and that she had received confirmation from Zurich Municipal that the additional land next to the Wetlands was covered by our insurance.

The Clerk also reported that Preston City Council would not provide a bin on Cow Hill as they did not feel there was enough litter to demonstrate the need for a bin.

The Clerk further reported that Preston City Council were checking if they owned the land behind the Village Hall before they could respond to our feasibility study on the provision of a MUGA.

23. (23/24) Date of Next Meeting

It was noted that the next Parish Council meeting would be held on Thursday 6th July 2023 at 7.30 pm at Grimsargh Village Hall.