

## **Grimsargh Parish Council**

Minutes Parish Council Meeting held on Thursday 6 March, 2014 at 7.30 pm at Grimsargh Village Hall

**Present:-** Councillor Mrs Eileen Murray (Chairman); Councillor Mrs Lynda Cryer (Vice-Chair); Councillor Peter Burton; Councillor Mrs Joyce Chessell; Councillor Dan Dewhurst and Councillor David Hindle.

**In attendance:-** Sue Whittam – Clerk to the Council  
Councillor Neil Cartwright – Preston City Council  
5 members of the public

### **144. (13/14) Apologies for Absence**

Apologies for absence were received from Councillor Mrs Lynn McCann, Councillor Tom Davies – Preston City Council and PCSO David Reid.

### **145. (13/14) Disclosure of Personal and Prejudicial Interests**

The Chairman, Councillor Mrs Eileen Murray declared an interest in Item 9 – Grant Request for Grimsargh Pre-School as a member of the Village Hall Committee.

### **146. (13/14) Minutes of the Last Meeting**

#### **Resolved**

That, the minutes of the Parish Council meeting held on 6 February, 2014 be approved as a correct record and signed by the Chairman.

### **147. (13/14) Adjournment for Public Participation and Policing Issues**

The Chairman, Councillor Mrs Eileen Murray adjourned the meeting for public participation and as the police were not present welcomed members of the public to the meeting and asked if they had any issues to raise with the Parish Council. Two members of the public had come along to raise their concerns about the noise from Recycling Lives and highlighted that they had been contacting Environmental Health at Preston City Council on an almost nightly basis complaining about the noise. The members of the public had been given log numbers from Preston City Council with regard to their complaints and they had come along to ask the Parish Council for their help. They lived at The Hills close to the site. The Chairman, Councillor Mrs Eileen Murray asked if anyone from The Hills had contacted the company direct to speak to them and no one was aware of this being done. It was agreed that the Clerk would contact Recycling Lives about the noise issue and Councillor Neil Cartwright from Preston City Council also agreed to get involved to see what he could do. The Clerk informed the Parish Council that Councillor Mrs Lynn McCann had also e mailed her about noise and smells coming from the industrial site.

One member of the public also asked about the Guild Wheel and if it was likely to include a future phase of the wheel in the centre of the village as implied on the Lancashire County Council website. The Chairman, Councillor Mrs Eileen Murray said as far as she was aware there was full planning permission in place but there were no known immediate plans due to issues with access/ownership of land and the link to the Hallam Land Management application.

The Chairman, Councillor Mrs Eileen Murray said unfortunately the police could not be here at tonight's meeting but PCSO David Reid had provided an update to the Parish Council. In particular reference was made to a burglary at The Hills where a brick was thrown through a window to gain access. It was noted that the police were in favour of use of CCTV in the village.

A further member of the public said that her house insurance had increased since moving to the village and this was because of the crime rate. The Chairman, Councillor Mrs Eileen Murray said that crime was very low in Grimsargh and the police would be able to confirm this by supplying crime statistics. This was something that individuals should take up with their insurance companies.

Reference was also made to problems with dog fouling in the village, and the Chairman Councillor Mrs Eileen Murray said it was important to report dog fouling problems to Preston City Council. This was very easy to do by using the on line form on Preston City Council's website or by telephoning them direct.

The Chairman, Councillor Mrs Eileen Murray thanked members of the public for attending the meeting and then reconvened the meeting.

#### **148. (13/14) Town and Country Planning Act, 1990**

The Parish Council gave consideration to the following Planning Application:-

06/2014/0098        -        Chapel House Barn Elston Lane, Grimsargh  
Change of use of agricultural land to form extended residential curtilage and erection of detached garage/utilities room following demolition of existing outbuilding and shelter.

It was reported that with regard to the Wainhomes Development appeal the Chairman, Councillor Mrs Eileen Murray had been in contact with a couple of residents about the appeal and was still looking at holding a meeting with them shortly.

#### **Resolved**

1) That the Parish Council had no comments to make with regard to Planning Application 06/2014/0098.

#### **149. (13/14) Report of the Community Safety Working Group**

Councillor Dan Dewhurst presented the report of the Community Safety Working Group from their meetings held on 12 February and 3 March 2014.

The draft Terms of Reference for the Community Safety Working Group were presented to the Parish Council for approval as follows:-

- To recommend to the Parish Council ideas to protect our local community from crime and to help people feel safer.
- To look at the advantages/disadvantages of installing CCTV or other technology in the village and report back to the Parish Council with recommendations and suggest appropriate places for installation.
- Monitor and review the effectiveness of crime prevention techniques.
- To work closely with other agencies such as the Police to raise community awareness.
- Provide a written report from its meetings and report back to the Parish Council with recommendations for action.

Councillor Mrs Joyce Chessell suggested that an additional line in the Terms of Reference should include to source suitable grants and funding. This was agreed.

Councillor Dan Dewhurst explained to the Parish Council that the Working Group had looked at the advantages of disadvantages of CCTV. They were now looking to speak to someone in Goosnargh about their CCTV and who was responsible for it. The Working Group was also recommending the use of a "community safety list" and was looking at obtaining further quotes, a minimum of three, for presentation to the Parish Council. It was noted that the Parish Council would need all details of where the CCTV would be sited including the cameras and monitoring equipment and how this would be managed.

The Chairman, Councillor Mrs Eileen Murray thanked the Working Group for their work done so far and looked forward to receiving further information.

### **Resolved**

1) That the Terms of Reference for the Community Safety Working Group are agreed as follows:-

- To recommend to the Parish Council ideas to protect our local community from crime and to help people feel safer.
- To look at the advantages/disadvantages of installing CCTV or other technology in the village and report back to the Parish Council with recommendations and suggest appropriate places for installation.
- Monitor and review the effectiveness of crime prevention techniques.

- To work closely with other agencies such as the Police to raise community awareness.
- To source suitable grants and funding.
- Provide a written report from its meetings and report back to the Parish Council with recommendations for action.

2) That the report is received and noted.

### **150. (13/14) Report of the Community Engagement Working Group**

Councillor Peter Burton presented the report of the Community Engagement Working Group from their meeting held on 20 February 2014. The Working Group was recommending to the Parish Council to approve the cost of hiring the Village Hall for a meeting of the Grimsargh Hub as WiFi access would be required for the groups to co-ordinate an electronic calendar. This was agreed.

Councillor Peter Burton explained that a welcome letter for new residents had also been drafted by Councillor Mrs Eileen Murray and this was presented for approval. Councillor Mrs Joyce Chessell suggested that the letter should be amended to read from the Parish Council rather than just the Chairman. It was agreed that the Clerk would change the letter but the content of the letter was agreed in principle.

Councillor Mrs Joyce Chessell asked how we would target new people moving into the village to ensure they received a welcome letter. The Chairman, Councillor Mrs Eileen Murray said it would be difficult to know when new people moved into the village and the Parish Council would need to rely on people telling us about new residents so a welcome letter could be sent to them. The Parish Council would also put the message out via facebook and the website, and an item would be included in the newsletter.

### **Resolved**

1) That the Parish Council agrees to fund the cost of hiring the village hall for a meeting of the Grimsargh Hub to be arranged shortly.

2) That the draft welcome letter for new residents is agreed in principle but the Clerk should amend the letter to make it a general letter from the Parish Council rather than a personal letter from the Chairman.

3) That the report is received and noted.

### **151. (13/14) Parish Council Newsletter**

The Parish Council gave consideration to items for the next Parish Council newsletter. The following items were suggested:-

Spotlight on Reverend Halliwell – Councillor Mrs Eileen Murray.  
Grimsargh Hub – Councillor Peter Burton.

Nellie Carbis Millennium Woodland – Sue Whittam.  
Best Kept Village Competition – Sue Whittam.  
Thank you to the people who look after the planters – Councillor Lynda Cryer.  
Community Safety Working Group – Councillor Dan Dewhurst.  
Grimsargh Wetlands – Councillor David Hindle.  
Preston Remembers – Sue Whittam.  
Friends of Grimsargh Green (FoGG) – Councillor Mrs Joyce Chessell.  
Sir Tom Finney – Councillor Mrs Joyce Chessell.  
Dog fouling.  
Councillor Dan Dewhurst's trip to South Africa.

**152. (13/14) Grant Request – Grimsargh Pre-School  
(Councillor Mrs Eileen Murray declared an interest on this item, as a member of the Village Hall Committee, and left the meeting for the discussion and resolution).**

Councillor Mrs Lynda Vice-Chairman took the chair for consideration of this item.

The Parish Council had received a request from Grimsargh Pre-School for a contribution towards a sign advertising the pre-school to be placed outside the village hall. The total cost of the sign was £468.40 and it was noted that the group had also applied to County Councillor George Wilkins for a grant towards the sign. The Parish Council was concerned about planning permission for the sign, ie if this was required or not. The Parish Council were also unaware if the Village Hall Committee were happy with the sign and where it was going to be placed. After discussion the Parish Council agreed to defer this grant application until further information with regard to the need for Planning Permission and the agreement of the Village Hall Committee had been received from the applicant. It was also felt that a picture of the proposed sign would be welcomed by the Parish Council in order to consider the grant application further.

**Resolved**

That the request from Grimsargh Pre-School for a grant for signage outside the village hall is deferred until further information with regard to whether planning permission is needed and also the agreement of the Village Hall Committee is received from the applicant.

**153. (13/14) Report from Preston Area Committee (PAC)**

The Chairman, Councillor Mrs Eileen Murray gave a brief report from the meeting of the Preston Area Committee. She explained that concerns had been raised by the Committee about Preston City Council's Planning Committee and decisions being taken under the line, which meant they were considered when members of the public were not allowed to be present. This was being referred to the Three Tier Forum. Concerns had also been raised about drainage issues and the procedures for ensuring the proper drainage was installed when new developments were built. Preston Area Committee was hoping to have a talk from a drainage engineer about these issues.

## **Resolved**

That the report is received and noted.

### **154. (13/14) Friends of Grimsargh Green (FoGG)**

Councillor Mrs Joyce Chessell gave an update on the work of FoGG. This had been circulated by e mail to the Parish Council.

It was noted that FoGG was still pursuing the dog bin by the pond, the solar lights non functioning problem, and were currently pursuing a grant for a project on the green. The QEII plaque had been received.

## **Resolved**

That the report is received and noted.

### **155. (13/14) Financial Matters and banking**

It was noted that we currently had an estimated £24,803.82 in the bank as at 1 February 2014. (We were still awaiting the March bank statement).

It was further noted that since the last meeting the following invoices had been paid:-

Adam Cooper – January 2014 – 44 hours @£12.25 = £539.00 + VAT at 20% (£107.80) = total £646.80 (cheque no 672).

Best Kept Village Competition entrance fee as agreed at last meeting £25.00 (Cheque no 671).

Nellie Carbis Millennium Woodland – water bill direct debit - £13.19 for period 15 November – 5 February 2014.

## **Resolved**

That, the following invoices be approved for payment:-

1) Sue Whittam – Clerk – 3, 10, 17 and 24 February 2014 = 4 weeks at £92 per week = £368 (Cheque no 673).

2) Adam Cooper – 37 hours at £12.25 per hour £453.25 + materials for new planter £150 = £603.25 + VAT at 20% = £120.65. Total £723.90 (Cheque no 674).

### **156. (13/14) Clerk's Report – for information only**

The Clerk reported on the following matters:-

#### **Noise/odour problems near to The Hills**

Councillor Mrs McCann had reported some issues with regard to odour/noise near The Hills and asked if it could be coming from JWS. The Clerk had contacted Kelly

at JWS and they do not work nights or weekends and their hours of operating are Mon – Friday 06.00 -19.00 hrs. JWS had also noticed a strong burning smell and their security guard is keeping a log of noise/odour issues as they appear to be coming from a neighbouring site. It was important that people keep a log of any issues and if they are outside the times above then the best way is to report this to Preston City Council Environmental Health Department. This could be done online by searching for Environmental Health. If anyone felt that the problems were caused by JWS please contact Kelly Walsh on 01772 791791

JWS had also produced a newsletter that was circulated by e mail to the Parish Council. A copy would also be placed on the Parish Council website.

### **Nellie Carbis Millennium Woodland**

Councillor Mrs Lynda Cryer had kindly arranged for a representative from Probation to meet the Clerk and the Chairman on site to discuss how they can help with the Nellie Carbis Millennium Garden. The meeting would be held on 13 March at 10.30 am.

### **157. (13/14) Date of Next Meeting**

It was noted that the Annual Parish Meeting would be held on Thursday 3 April 2014 at 7.00 pm in the Village Hall. This would be followed by an Ordinary Meeting of the Parish Council.