

## **Grimsargh Parish Council**

Minutes of the Parish Council Meeting held on Thursday 2 March 2017  
starting at 7.30pm held at Grimsargh Village Hall

**Present:-** Councillor Mrs Lindsay Philipson (Chairman); Councillor Mrs Joyce Chessell; Councillor David Hindle; Councillor Ian Liptrot; Councillor Keith Middlebrough and Councillor Mrs Eileen Murray.

**In attendance:-** Sue Whittam – Clerk to the Council.  
Councillor Neil Cartwright – Preston City Council

### **136. (16/17) Apologies for Absence/ Chairman's Health & Safety Announcements**

Apologies for absence were received from Councillor Peter Burton; Councillor Mrs Lynda Cryer and Councillor Terry Cryer. The Chairman, Councillor Mrs Lindsay Philipson briefed the Parish Council on possible health and safety considerations for this evening's meeting.

### **137. (16/17) Declarations of Interest**

Councillor David Hindle declared a prejudicial interest in item 7 – Grimsargh Wetlands as a possible Trustee for the Grimsargh Wetlands Trust.

### **138. (16/17) Minutes of the Last Meeting**

#### **Resolved**

That the minutes of the Meeting held on 2 February 2017 be approved as a correct record and signed by the Chairman.

### **139. (16/17) Adjournment for Public Participation and Policing Issues**

The Chairman, Councillor Mrs Lindsay Philipson adjourned the meeting for public participation and asked if anyone had anything to raise under public participation. Councillor Mrs Joyce Chessell asked about the road works that were currently being carried out near to the church and it was noted that this was for the kerbs to be raised at the bus stops to make it easier for the less abled and those with prams/wheelchairs to access the buses. Councillor Ian Liptrot said that Mario maps on Lancashire County Council's website usually had the information about road works in the area. The Clerk reported that the Parish Council did normally receive notification about road works but had not received anything in this case.

The Chairman, Councillor Mrs Lindsay Philipson then reconvened the meeting.

### **140. (16/17) Town and Country Planning Act, 1990**

The Parish Council considered the following Planning Applications:-

- 06/2016/1274 - Whitefriars Whittingham Lane, Grimsargh  
Proposed attenuation ditch in connection with the existing residential development at Whitefriars (Application ref 06/2013/9455).
  
- 06/2017/0117 - 339 Preston Road, Grimsargh.  
4 no dwellings and associated works.
  
- LCC/2017/0017 - Recycling Lives, Longridge Road, Preston.  
The application is for the 'Variation of conditions 1 and 2 of permission LCC/2015/0070: Variation of condition 1 so as to substitute drawings, and Variation of condition 2 so as to modify the hours of working of the pre shredder to 07.00 - 21.30 Mondays to Fridays, and 08.00 - 18.30 Saturdays and 09.00 - 17.00 Sundays and Bank Holidays (the current hours of operation of the pre shredder plant are 07.30 - 18.30 Mondays to Fridays, and 8.00 - 13.00 Saturdays, with no operation on Sundays and Bank Holidays).

With regard to Planning Application 06/2016/1274, the Parish Council were pleased that the attenuation ditch was now being progressed but asked the Clerk to find out from the Planning Officer who would be responsible for the attenuation ditch once installed and who would maintain it.

With regard to Planning Application 06/2017/0117, it was noted that no concerns had been received from residents and therefore the Parish Council had no comments to make on this Planning Application.

With regard to Planning Application LCC/2017/0017, the Clerk read out the comments submitted from Councillor Peter Burton who could not be present at tonight's meeting. After discussion it was agreed that Lancashire County Council should be informed of the Parish Council's concern about this Planning Application. In particular our concerns about the extension to the hours of working to include Sundays and Bank Holidays as this would not be appropriate. With regard to the extension of hours until 9.30pm the Parish Council agreed that the hours should be between 7.30pm or 8pm as later than this would have a detrimental effect on the local residential area due to the noise emitted from the site.

The Parish Council was also aware of a number of concerns raised by residents on The Hills which is very close to Recycling Lives about noise from the site. It was noted that the noise report had dealt with the noise from the pre shredder but did not take into account the intermittent crashes as the metal is dropped into the hopper. The Parish Council felt that any changes to the operating hours should be for the pre shredder only that is inside a building and not extended to the works outside the building such as vehicle movements and transferring waste materials. The Parish Council also felt that the mitigation measures as outlined in the noise report should also be carried out.

There were no further planning issues to be discussed.

## **Resolved**

1) That, with regard to Planning Application 06/2016/1274, the Parish Council were pleased that the attenuation ditch was now being progressed but asked the Clerk to find out from the Planning Officer who would be responsible for the attenuation ditch once installed and who would maintain it.

2) That, with regard to Planning Application 06/2017/0117, it was noted that no concerns had been received from residents and therefore the Parish Council had no comments to make on this Planning Application.

3) That, with regard to Planning Application LCC/2017/0017 it was agreed that Lancashire County Council should be informed of the Parish Council's concern about this Planning Application. In particular our concerns about the extension to the hours of working to include Sundays and Bank Holidays as this would not be appropriate. With regard to the extension of hours until 9.30pm the Parish Council agreed that the hours should be between 7.30pm or 8pm as later than this would have a detrimental effect on the local residential area due to the noise emitted from the site.

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### **141. (16/17) Report from the Neighbourhood Planning Working Group**

The Chairman, Councillor Mrs Lindsay Philipson informed the Parish Council that the business breakfast event was held on 15 February, 2017 but unfortunately the only attendees were Damian who was leading the Business and Employment Group, Councillor Mrs Eileen Murray and herself. It was noted that Councillor Mrs Eileen Murray had emailed all those who said they could not attend.

The Chairman, Councillor Mrs Lindsay Philipson said that there was ongoing dialogue with local groups to find out their opinion about the village and it was noted that the next meeting of the Neighbourhood Planning Steering Group would be held on 15 March and that they would now begin to look at developing the questionnaire.

## **Resolved**

That the report is received and noted.

### **142. (16/17) Grimsargh Wetlands – update**

(Councillor David Hindle declared a prejudicial interest as a potential Trustee and left the meeting for the discussion of this item).

The Chairman, Councillor Mrs Lindsay Philipson informed the Parish Council that the Licence between the Parish Council and Eccleston Homes was currently being drawn up by Eccleston Homes and that they had agreed to pay £100 per week to the Parish Council for the duration of the Licence. The Parish Council gave approval to the Clerk in conjunction with the Chairman to sign the Licence on behalf of the Parish Council.

With regard to the lease of the Wetlands to the Charitable Incorporated Organisation (CIO), the Clerk had obtained a quote from Lee Rigby Solicitors who acted for Farington Parish Council and they had offered to draw up the lease for an estimated cost of £350-£400 which was basically half price. The Parish Council agreed to approve this expenditure.

The Chairman, Councillor Mrs Lindsay Philipson reported that the draft CIO had now been drawn up and shared with the potential Trustees. A copy of the document was circulated to the Parish Council with the Agenda. In addition to this the Chairman, Councillor Mrs Lindsay Philipson had prepared a document outlining the names of the potential Trustees. This had also been circulated to the Parish Council with the Agenda. The potential Trustees were:- Phil Atkinson; Geoff Carefoot; David Hindle; Mark Lamberty; Paul Locker; Ken Maylor; Andy Small; Steve Whittam and Jayne Woollam. It was noted that the potential Trustees had been asked to consider the document and all the information about the role and responsibility of being a Trustee and if they still wanted to be a Trustee then they had to email the Clerk by Monday 6 March 2017. It was further noted that the Working Group had no concerns about any of the candidates. The Parish Council unanimously agreed to approve the draft CIO document and to endorse the names of the Trustees as now presented. As soon as practically possible the documents would be submitted to the Charity Commission for approval.

With regard to the Wetlands Working Group, it was noted that as Councillor David Hindle had now been approved as a Trustee it would be inappropriate for him to be a member of the Wetlands Working Group and to consider the matters that would be ultimately the responsibility of the Wetlands Trust. Therefore the detail of all documents including the lease would be looked at by the Chairman, Councillor Mrs Lindsay Philipson, Councillor Mrs Eileen Murray and the Clerk. Councillor David Hindle would be available for advice on ecological matters to the Working Group as appropriate.

### **Resolved**

- 1) That the Chairman, Councillor Mrs Lindsay Philipson in conjunction with the Clerk is given approval to sign the Licence with Eccleston Homes on behalf of the Parish Council.
- 2) That, with regard to the lease of the Wetlands to the CIO, approval is given for the lease to be drawn up by Lee Rigby Solicitors at an estimated cost of £350 - £400 and that the Wetlands Working Group comprising of the Chairman, Councillor Mrs

Lindsay Philipson, Councillor Mrs Eileen Murray and the Clerk draft out the potential lease conditions in conjunction with the Solicitor and this will be approved by the Parish Council at a future meeting.

3) That the draft CIO constitution as now presented, and a copy is placed in the Minute book, is approved by the Parish Council and that the potential Trustees as listed above are approved by the Parish Council subject to the Trustees expressing a wish to be a Trustee by 6 March 2017. In addition to this, that the document is approved to be submitted to the Charity Commission for approval as soon as practically possible.

4) That, the report and progress by the Wetlands Working Group is received and noted.

Councillor David Hindle returned to the meeting.

### **143. (16/17) Parish Council Newsletter**

The Parish Council gave consideration to items for the June newsletter. It was agreed that the following items should be included:-

Wetlands.

Neighbourhood Plan.

Dog fouling.

Field Day – Councillor Keith Middlebrough.

Signs and banners – Councillor Mrs Eileen Murray.

Christmas Tree.

Best Kept Village Competition – Chairman, Councillor Mrs Lindsay Philipson.

NHS Health Check.

Grants – the Clerk.

Boylton and Farington Grants – Councillor Mrs Joyce Chessell.

Spotlight.

New toilets village hall – Councillor Mrs Eileen Murray.

Crime (annual statistics).

Greenspaces.

It was agreed that the newsletter would be signed off at the May meeting.

### **144. (16/17) Parking issues in Grimsargh**

Councillor David Hindle had asked for this item to be placed on the agenda as he was concerned about a number of inconsiderate parking issues in Grimsargh. In particular there were a number of vehicles that continued to park on the pavements making it impossible for wheelchairs and prams to use the pavement. It was agreed that if anyone was aware of vehicles parking and causing an obstruction to the pavement they should make a note of the registration or take a photograph of the offending vehicle and forward this information to PCSO David Reid.

### **145. (16/17) Feedback from LALC Conference held on 26 February 2017**

Councillor Mrs Eileen Murray gave feedback from the LALC Conference that she and the Chairman, Councillor Mrs Lindsay Philipson attended on 25 February 2017. Councillor Mrs Eileen Murray reported that the conference had been interesting and in particular there was a presentation on public health and wellbeing which highlighted that there was a free health check for certain ages every five years.

There was also an interesting presentation on flood risk.

### **Resolved**

That the report is received and noted.

### **146. (16/17) Feedback from Greenspaces meeting**

Councillor Mrs Joyce Chessell gave feedback from the Greenspaces meeting held with Preston City Council and the Parishes. It was noted that Preston City Council had serious budget implications and from 2018/2019 they were looking at carrying out the minimum maintenance on green spaces in the Parish. They were therefore asking for the Parish Council to help fund and maintain these spaces that included the village green. However, further information would be needed including how much Preston City Council currently spent on maintenance and also frequency/responsibilities of work undertaken in the Parish which included play equipment on the village green. The Parish Council would need all this information before they could make a decision. When further information was received this would be considered by the Parish Council.

### **Resolved**

That the report is received and noted.

### **147. (16/17) Christmas Trees/Events 2017**

It was noted that the Parish Council did not have a Christmas Tree in the village last Christmas and it was felt that we needed to look at this in detail for Christmas 2017. It was noted that Preston Area Committee (PAC) had discussed various Christmas Tree/Event options and there was a number of different ideas. It was agreed that the best way to progress this would be for the Community Engagement Working Group to discuss this and make some recommendations to the Parish Council. This was unanimously agreed.

### **Resolved**

That, the proposals for a Christmas Tree/Events for the Parish Council are discussed by the Community Engagement Working Group and any recommendations are put forward to the Parish Council for approval.

### **148. (16/17) Calendar of meetings 2018**

The Parish Council gave consideration to the calendar of meetings for 2018 and the following dates were agreed:-

Thursday 11 January 2018 \*(note change of date)  
Thursday 8 February 2018  
Thursday 1 March 2018  
Thursday 5 April 2018  
Thursday 10 May 2018 (note change of date due to Elections).  
Thursday 7 June 2018  
Thursday 5 July 2018  
Thursday 6 September 2018  
Thursday 4 October 2018  
Thursday 1 November 2018  
Thursday 6 December 2018

### **Resolved**

That the calendar of dates for Parish Council meetings in 2018 as presented above are approved by the Parish Council.

### **149. (16/17) Financial Matters and banking**

It was noted that we had an estimated £81,850.13 in the bank as at 3 February 2017. This included the £795 received from the Village Hall for their defibrillator. We had also received a cheque from St Michael's School for £750 for their defibrillator and it was noted that this would appear on the March statement.

### **Resolved**

1) The following invoices were agreed for payment at the meeting:-

- i) Clerk, Sue Whittam, Salary 5, 12, 19 and 26 February 2017 = 4 weeks at £189 per week = £756 – tax and NI = £600.48 (Cheque no 830).
- ii) Reimbursement to Councillor Mrs Lindsay Philipson for refreshments for Neighbourhood Planning Forum on 18 January 2017 - £14.74 (Cheque no 831).
- iii) HMRC Q4 Tax and NI - £733.27 (Cheque no 832).
- iv) Adam Cooper (Contractor) – 53 hours @ £13 per hour total £689. (Cheque no 833).
- v) Land Girls for work carried out on Nellie Carbis pond - £200 (Cheque no 835)

It was noted that cheque no 834 to be allocated. It was further noted that we had paid £164.29 for insurance cover (Zurich) for the wetlands. (Cheque no 823); and also the final payment for the two bins from Preston City Council was £595 (Cheque no 824).

2) That approval is given to the appointment of Donna Kidd as the internal auditor at a cost of £60.

**150. (16/17) Clerk's Report – for information only**

There was nothing further for the Clerk to report.

**151. (16/17) Date of Next Meeting**

It was noted that the Annual Parish Meeting would be held on Thursday 6 April 2017 at 7.00 pm in the Village Hall Grimsargh, this would be followed by an Ordinary meeting of the Parish Council.