

## **Grimsargh Parish Council**

Minutes of the Parish Council Meeting held on Thursday 6 October, 2016 starting at 7.30pm held at Grimsargh Village Hall

**Present:-** Councillor Mrs Lindsay Philipson (Chairman); Councillor Mrs Lynda Cryer; Councillor Terry Cryer; Councillor Ian Liptrot; Councillor Keith Middlebrough and Councillor Mrs Eileen Murray.

**In attendance:-** Sue Whittam – Clerk to the Council  
PCSO David Reid

### **60. (16/17) Apologies for Absence/ Chairman's Health & Safety Announcements**

Apologies for absence were received from Councillor Peter Burton (Vice-Chairman); Councillor Mrs Joyce Chessell; Councillor David Hindle; Councillor Neil Cartwright and Councillor Tom Davies from Preston City Council.

The Chairman, Councillor Mrs Lindsay Philipson briefed the Parish Council on possible health and safety considerations for this evening's meeting.

### **61. (16/17) Declarations of Interest**

None.

### **62. (16/17) Minutes of the Last Meeting**

#### **Resolved**

That, subject to the inclusion of Councillor Ian Liptrot on the list of attendees, the minutes of the Meeting held on 8 September 2016 be approved as a correct record and signed by the Chairman.

### **63. (16/17) Adjournment for Public Participation and Policing Issues**

The Chairman, Councillor Mrs Lindsay Philipson adjourned the meeting for public participation and welcomed PCSO David Reid to the meeting. PCSO David Reid said there had been a recent theft at the church and over £300 of lead had been taken from the roof. The Chairman, Councillor Mrs Lindsay asked PCSO David Reid about the situation with the local shoot and concerns about shooting close to property in the village. PCSO David Reid explained that there was also a similar problem in Woodplumpton where an organised shoot was close to a public footpath. However, both shoots were working within the law, and he suggested that the Parish Council should send a letter to the shoot owners asking them to take care when in Grimsargh and to direct their shooting away from local property on Croft Drive. This was agreed. The Chairman, Councillor Mrs Lindsay Philipson referred to a local resident who had raised concerns last year and PC Chris Banks was aware of the resident. PCSO Reid said he would speak to PC Chris Banks about this matter. It

was noted that shooting should be carried out 50 meters away from residential areas.

With regard to the CCTV for the village, PCSO David Reid reported that the signed agreement had been passed to the Officer dealing with this at Hutton and hopefully everything would be signed off soon. There would also be a standalone PC at Broughton so the CCTV could be accessed. Councillor Terry Cryer confirmed that the signage would be put in place once confirmation had been received that the agreement had been signed off by the police.

The Chairman, Councillor Mrs Lindsay Philipson thanked PCSO David Reid for attending the meeting and then reconvened the meeting.

#### **64. (16/17) Town and Country Planning Act, 1990**

The Parish Council considered the following Planning Applications:-

- 06/2016/0951 - 230 Preston Road, Grimsargh PR2 5JS  
Two storey side and single storey rear extension.
  
- 06/2016/0965 - 24 The Hills, Grimsargh PR2 5BT  
Detached Outbuilding (Retrospective Application).

With regard to Planning Application 06/2016/0951 the Parish Council had no comments to make on this application. Likewise with regard to Planning Application 06/2016/0695 the Parish Council had no comments to make on this application.

It was sadly noted that Preston City Council had failed in their application to hold a Judicial Review into the decision against Gladman Development Ltd for land at Preston Road, Grimsargh and, there was now nothing further that could be done. The Chairman, Councillor Mrs Lindsay Philipson said she would share this information on our Facebook Page.

The Parish Council considered the consultation deferred from our last meeting from Ribble Valley Borough Council on the Ribble Valley Housing and Economic Development – Development Plan Document (DPD) (Issues and Options) & Draft Proposals Map Consultation. After discussion, it was agreed that the Parish Council had no comments to make on this consultation.

#### **Resolved**

- 1)** That, with regard to Planning Applications 06/2016/0951 and 06/2016/0695 the Parish Council had no comments to make on these applications.
  
- 2)** It was sadly noted that Preston City Council had failed in their application to hold a Judicial Review into the decision against Gladman Development Ltd for land at Preston Road, Grimsargh and, there was now nothing further that could be done.
  
- 3)** That with regard to the consultation from Ribble Valley Borough Council on the Ribble Valley Housing and Economic Development – Development Plan Document

(DPD) (Issues and Options) & Draft Proposals Map Consultation, it was agreed that the Parish Council had no comments to make on this consultation.

## **65. (16/17) Report from the Neighbourhood Planning Working Group**

The Chairman, Councillor Mrs Lindsay Philipson gave a verbal update to the Parish Council from the meeting held on Wednesday 5 October 2016. She explained that the Steering Group for the Neighbourhood Plan was slowly gaining in numbers and a local resident Damian Perkins had now joined the Group and had agreed to take on the Business and Employment theme. Councillor Terry Cryer had also agreed to lead the Safety and Security theme but we still needed more volunteers to help with the themes.

The Chairman, Councillor Mrs Lindsay Philipson reported that the Steering Group were recommending to the Parish Council that a “drop in” type event should be held on 30 November between 5.30pm – 8.30pm at the village hall, as the first stage of our community engagement. This was agreed by the Parish Council. At the event themed tables would be available for residents to come along and say what was important in the village and what they would like to see in the village. There would be a number of competitions launched at the event all with the aim of encouraging people to be involved in the formation of the Neighbourhood Plan. All local community groups would be contacted before the event to ask for their input into our Neighbourhood Plan. The Chairman, Councillor Mrs Lindsay Philipson also said that the Steering Group were recommending to the Parish Council that local schools should be involved and the Chairman would speak to the Headteachers at the local schools to see what would work best to involve the children. A possible Christmas “wish” tree or something similar was being considered. The Parish Council agreed it was a positive step to include all groups and especially children in the formation of our Neighbourhood Plan, and that older children/teenagers should also be involved. Councillor Keith Middlebrough said he knew a few teenagers who were in a band and he would speak to them about performing at the village hall as a free event for teenagers. This was also agreed by the Parish Council.

The Parish Council also agreed the draft budget a copy of which is in the Minute Book, for the Neighbourhood Plan, and that the cost of the website domain name [www.grimsarghneighbourhoodplan.org](http://www.grimsarghneighbourhoodplan.org) at approximately £25 for the first two years was also agreed. It was further agreed that a separate logo should be designed and a separate Facebook Page.

The Steering Group were also recommending to the Parish Council that a flyer was produced to be circulated to the whole village informing them about the event on 30 November 2016. This was also agreed by the Parish Council.

Finally, the Chairman, Councillor Mrs Lindsay Philipson said that Cabinet at Preston City Council had agreed to Grimsargh’s area of designation ie the parish boundary but the decision was subject to any call-in so we would receive confirmation after the 12 October 2016. It was noted that the next meeting of the Steering Group would be held on Wednesday 16 November at 7.00pm at the village hall.

## **Resolved**

- 1) That approval is given to “drop in” event being held at the village hall on 30 November 2016 between 5.30pm – 8.30pm and that flyer to promote the event is produced and circulated to the whole village.
- 2) That the draft budget with the inclusion of the domain name costs is agreed and a copy is placed in the Minute Book.
- 3) That the Parish Council agrees to the setting up of a website, Facebook Page and the design of a logo for the Grimsargh Neighbourhood Plan.
- 4) That the events/ideas for the involvement of children/teenagers in the village as presented in the above report are approved by the Parish Council.
- 5) That the report is received and noted.

## **66. (16/17) Consultation of Council Tax Referendum Principles**

The Parish Council considered a response to the consultation on Council Tax Referendum Principles that had to be submitted by 28 October 2016. There was a general discussion on whether capping Parish Councils at 2% encouraged localism and the fact that a lot of Parish Councils were now undertaking work in the parish that had been previously carried out by the City Council and County Council – often these were undertaken without any further money being given to them.

The Parish Council therefore agreed that it would not be a positive step to cap Parish Councils at 2% and they asked the Clerk to respond to the consultation on behalf of the Parish Council. This was unanimously agreed.

## **Resolved**

That the Clerk responds to the consultation on Council Tax Referendum Principles on behalf of the Parish Council and confirms that the Parish Council would not support Parish Councils being capped at 2% as this would not be a positive step and would not encourage localism and neither would it encourage Parish Councils to take on additional duties previously carried out by the City Council and County Council.

## **67. (16/17) CCTV - Update**

As CCTV had been discussed earlier under public participation there was nothing further to report on this matter.

## **68. (16/17) LALC AGM – Saturday 19 November 2016**

It was noted that the LALC AGM would be held on Saturday 19 November 2016 at County Hall, Preston. It was agreed that the Chairman, Councillor Mrs Lindsay Philipson would attend on behalf of the Parish Council.

## **Resolved**

That the Chairman, Councillor Mrs Lindsay Philipson attends the LALC AGM on Saturday 19 November on behalf of the Parish Council.

### **69. (16/17) Parish Council Newsletter**

The Chairman, Councillor Mrs Lindsay Philipson reminded the Parish Council that items for the newsletter would need to be approved at the November meeting and asked for them to be submitted to the Clerk as soon as possible.

### **70. (16/17) Provision of Defibrillators – update**

The Clerk reported that all defibrillators had now been installed and that the invoice had been received from Neil Maudsley the electrician and the total cost for installation was £799 which was excellent value for money.

It was noted that the next stage was for the North West Ambulance Service (NWAS) to commission the defibrillators and put them on their system. The Clerk would also obtain some costings for some community training sessions.

### **71. (16/17) Financial Matters, report from the annual audit for year end 31 March 2016 and Banking**

It was noted that we had an estimated £94,430.90 in the bank as at 5 September 2016. We were still awaiting the October bank statement.

## **Resolved**

The following invoices were agreed for payment:-

- 1) Clerk, Sue Whittam, Salary 5, 12, 19 and 26 September 2016 = 4 weeks at £189 per week = £756 – tax and NI = £600.48 (Cheque no 802).
- 2) HMRC Q2 Tax and NI = £708.74 (Cheque no 803).
- 3) GVCA for hire of village hall Dec 2015 – July 2016 £120 (Cheque no 804).
- 4) BDO Stoy Hayward for external audit - £276. (Cheque no 805).
- 4) Neil Maudsley for installation of defibrillators at four locations – £799 (Cheque no 806).
- 5) Adam Cooper 50 hours for September 2016 @ £13 per hour = £650 (Cheque no 807).

It was noted that there were no matters arising from the annual audit for year end 31 March 2016.

## **72. (16/17) Clerk's Report – for information only**

The Clerk reported that there would be a meeting of the Wetlands Working Group with United Utilities on Friday 14 October 2016.

The Clerk also reported that she would order the wreath for Remembrance Sunday and would contact the Church about the arrangements for the service.

It was also noted that bench for Nellie Carbis Millennium Woodland had been delivered to the Chairman's house and would be installed shortly.

The Clerk asked about the noticeboard for outside the post office and Councillor Keith Middlebrough confirmed that this was currently being made.

## **73. (16/17) Date of Next Meeting**

It was noted that the next meeting of the Parish Council would be held on Thursday 3 November, 2016 at 7.30 pm in the Village Hall Grimsargh.