

Grimsargh Parish Council

Minutes of the Parish Council Meeting held on Thursday 8 September, 2016 starting at 7.30pm held at Grimsargh Village Hall

Present:- Councillor Mrs Lindsay Philipson (Chairman); Councillor Peter Burton (Vice-Chairman); Councillor Mrs Joyce Chessell; Councillor Mrs Lynda Cryer; Councillor Terry Cryer; Councillor David Hindle and Councillor Keith Middlebrough .

In attendance:- Sue Whittam – Clerk to the Council
Councillor Tom Davies – Preston City Council
Reverend Chris Halliwell
1 member of the public

45. (16/17) Apologies for Absence/ Chairman's Health & Safety Announcements

Apologies for absence were received from Councillor Mrs Eileen Murray and Councillor Neil Cartwright from Preston City Council. The Chairman, Councillor Mrs Lindsay Philipson briefed the Parish Council on possible health and safety considerations for this evening's meeting.

46. (16/17) Declarations of Interest

The Chairman, Councillor Mrs Lindsay Philipson declared a personal and prejudicial interest in Item 5 – Planning Application 06/2016/0719 Park House Farm, Whittingham Lane, Grimsargh.

47. (16/17) Minutes of the Last Meeting

Resolved

That, the minutes of the Meeting held on 7 July 2016 be approved as a correct record and signed by the Chairman.

48. (16/17) Adjournment for Public Participation and Policing Issues

The Chairman, Councillor Mrs Lindsay Philipson adjourned the meeting for public participation and welcomed Mr Leaver to the meeting. Mr Leaver had come along to discuss the situation with Wainhomes and the recent Planning Application that had been approved by Preston City Council. Mr Leaver said he had sent a letter to the Clerk asking for an item on the Agenda; however the Clerk confirmed that she had not received the letter. The Chairman, Councillor Mrs Lindsay Philipson said that there was no problem with Mr Leaver speaking to the Parish Council as there was always an opportunity at Parish Council meetings for members of the public to speak and to share any issues and concerns with the Parish Council. Mr Leaver said he had been unhappy with communication between the Parish Council and local residents on Ribblesdale Drive. He felt that there was a lot to learn from what had happened at Planning Committee and he was unhappy with what he felt were valid

points had not been raised with the Planning Committee. In particular he referred to the width of the site entrance and said he had asked Councillor Neil Cartwright to raise this on his behalf. The Chairman, Councillor Mrs Lindsay Philipson said that the Parish Council could not respond on behalf of Councillor Neil Cartwright who was the City Councillor and not a member of the Parish Council. She said that Mr Leaver would need to speak directly to Councillor Neil Cartwright about these particular issues. Mr Leaver also said that there had been confusion with the procedure at the Planning Committee and he had not realised that he could have registered to speak. He also felt that the Chairman of the Parish Council should have liaised with the residents on what was going to be said at Planning Committee.

Mr Leaver said that there were also ongoing issues with the current Wainhomes site and he wished to know the outcome from previous meetings between the Parish Council, Preston City Councillors and the Enforcement Officer at Preston City Council. The Chairman, Councillor Mrs Lindsay Philipson said that some notes had been taken from the meetings and agreed to pass on copies of these to Mr Leaver. Mr Leaver said that wagons leaving the site were still uncovered and mud/soil was continuing to be deposited on the road. The Chairman, Councillor Mrs Lindsay Philipson reminded everyone that it is the responsibility of Preston City Council to carry out enforcement in relation to the site, but nevertheless a further meeting would be held with the site foreman to discuss these issues. The Chairman, Councillor Mrs Lindsay Philipson thanked Mr Leaver for attending the meeting.

Councillor Tom Davies informed the Parish Council that the Planning Application for Church House Farm had been approved by the Planning Committee earlier today and although the rural Councillors had voted against it they were outvoted and the application was approved. It had been reported to the Planning Committee that there had only been objections from the Parish Council and the Diocese, however, Reverend Halliwell said he had submitted an individual objection on line.

The Chairman, Councillor Mrs Lindsay Philipson thanked everyone for attending and then reconvened the meeting.

49. (16/17) Town and Country Planning Act, 1990

(The Chairman, Councillor Mrs Lindsay Philipson declared a personal and prejudicial interest in planning application 06/2016/0719 and left the meeting for discussion of this planning application).

The Parish Council considered the following Planning Applications:-

- 06/2016/0704 - Grimsargh Vicarage, 46 Preston Road, Grimsargh. Reserved matters application for appearance, landscaping, layout and scale pursuant to outline planning application 06/2012/0527 for 4 no dwellings.
- 06/2016/0769 - 6 Grimsargh Manor, Grimsargh. Pedestrian gate and gate post.
- 06/2016/0719 - Park House Farm, Whittingham Lane, Grimsargh. Outline planning application for up to 34 no dwellings (access applied for only). Although this application falls

within Haighton Parish – a huge part of the development is in Grimsargh and therefore we had been consulted on this application.

06/2016/0809 - 267 Preston Road, Grimsargh.
Single storey extension and outbuilding.

With regard to Planning Application 06/2016/0704 the Parish Council noted that this was for a reserved matters application as outline had already been approved. The Parish Council agreed to support the comments made by the Landscape Department at Preston City Council who had asked for as many trees to be retained as possible and only those that were diseased, dangerous and dying should be removed.

With regard to Planning Application 06/2016/0769 the Parish Council had no objections to this application.

With regard to Planning Application 06/2016/0719 the Chairman, Councillor Mrs Lindsay Philipson left the meeting and Councillor Peter Burton, Vice-Chairman took the Chair. The Parish Council raised a number of concerns about this Planning Application and agreed to strongly object to this application for the following reasons:-

Policy EN1 states that development within the open countryside would be limited to that needed for the purposes of agriculture, the re-use of existing buildings and infilling within groups of buildings - this application failed to satisfy any of these conditions set out in Policy EN1.

Policy EN4 seeks to protect the rural identity and distinctiveness of villages - this proposed development was too large and would in effect "merge" the parishes of Haighton and Grimsargh and it would also have a detrimental impact on the identity and distinctiveness of Grimsargh.

Grimsargh Parish Council also had serious concerns about the access to this site - it was on a blind bend and the entrance would be obscured from the view of drivers entering or leaving the proposed development. This would be a serious hazard to pedestrians and also road users. There was also a lack of street lighting and footpaths in this area which was also a danger.

This development was not in a sustainable location - it would take at least 9 minutes to walk to the nearest bus stop in Grimsargh Village and around 25 minutes to get to the nearest school.

Councillor Peter Burton asked if anyone on the Parish Council would be willing to speak at Planning Committee to support our objection. The Clerk reminded the Parish Council that the application came under Haighton Parish Council and if possible they should take the lead on this. However, Councillor Mrs Joyce Chessell said she may be able to attend to speak depending on the date it was going to Planning Committee and if Haighton Parish Council were unable to attend.

However, she needed some help on preparing what she should say at the Planning Committee.

The Chairman Councillor Mrs Lindsay Philipson returned to the meeting.

It was noted that there was an application in Ribble Valley for 34 dwellings at Spout Farm reference on Ribble Valley Borough Council website was 03/2016/0580.

It was further noted, that as reported earlier in the meeting Planning Application 06/2016/0531 for Church House Farm had been granted approval by Preston City Council's Planning Committee.

It was reported that the Parish Council had received information from Ribble Valley Borough Council about their consultation on the Ribble Valley Housing and Economic Development – Development Plan Document (DPD) (Issues and Options) & Draft Proposals Map Consultation. As the closing date for comments was 7 October 2016, the Parish Council agreed to consider this at their next meeting to give Parish Councillors' the opportunity to look at the consultation documents in detail.

Resolved

- 1)** That, with regard to Planning Application 06/2016/0704 the Parish Council agreed to support the comments made by the Landscape Department at Preston City Council who had asked for as many trees to be retained as possible and only those that were diseased, dangerous and dying should be removed.
- 2)** That with regard to Planning Application 06/2016/0769 the Parish Council had no objections to this application.
- 3)** That with regard to Planning Application 06/2016/0719, the Parish Council agreed to strongly object to the application for the following reasons:-

Policy EN1 states that development within the open countryside would be limited to that needed for the purposes of agriculture, the re-use of existing buildings and infilling within groups of buildings - this application failed to satisfy any of these conditions set out in Policy EN1.

Policy EN4 seeks to protect the rural identity and distinctiveness of villages - this proposed development was too large and would in effect "merge" the parishes of Houghton and Grimsargh and it would also have a detrimental impact on the identity and distinctiveness of Grimsargh.

Grimsargh Parish Council also had serious concerns about the access to this site - it was on a blind bend and the entrance would be obscured from the view of drivers entering or leaving the proposed development. This would be a serious hazard to pedestrians and also road users. There was also a lack of street lighting and footpaths in this area which was also a danger.

This development was not in a sustainable location - it would take at least 9 minutes to walk to the nearest bus stop in Grimsargh Village and around 25 minutes to get to the nearest school.

4) It was noted that there was an application in Ribble Valley for 34 dwellings at Spout Farm reference on Ribble Valley Borough Council website was 03/2016/0580.

5) It was noted that Planning Application 06/2016/0531 for Church House Farm had been granted approval by Preston City Council's Planning Committee.

6) It was agreed to consider the consultation received from Ribble Valley Borough Council on the Ribble Valley Housing and Economic Development – Development Plan Document (DPD) (Issues and Options) & Draft Proposals Map Consultation at the next meeting of the Parish Council.

50. (16/17) Report from the Neighbourhood Planning Working Group

The Chairman, Councillor Mrs Lindsay Philipson presented the reports from the Neighbourhood Planning Working Group held on 27 July and 31 August 2016. The Chairman said that good progress had been made so far and hopefully Preston City Council Cabinet would approve the area of designation for the Grimsargh Neighbourhood Plan at their meeting on 28 September 2016.

The Chairman, Councillor Mrs Lindsay Philipson also gave a verbal update on the meeting held with Community Futures. She reported that the meeting had been very productive and that Denise Partington and Donna Carney from Community Futures had given sound advice and some recommendations that the Parish Council would need to discuss further which related to both the Neighbourhood Plan and also the Wetlands.

The Neighbourhood Planning Working Group had recommended the Parish Council to approve the membership of Community Futures at a cost of £30 per annum. This would enable the Parish Council to use Community Futures for help and support in relation to the Neighbourhood Plan and also the Wetlands. This was agreed.

The Neighbourhood Planning Working Group also recommended that the Clerk should be authorised in conjunction with the Working group to progress the project, in particular with regard to producing the questionnaire, maps and fliers and also the use of the Village Hall for Steering Group meetings and community engagement. This was agreed by the Parish Council.

The Neighbourhood Planning Working Group also recommended that any expenditure incurred in line with above should be reported to the following Parish Council meeting. However, Councillor Peter Burton asked if the Working Group could produce a budget with an indication of costs for consideration by the Parish Council and this was agreed.

In addition the Chairman, Councillor Mrs Lindsay Philipson said that the Neighbourhood Plan would be an ideal item for the newsletter and that the questionnaire could be included inside for all residents to receive. The

Neighbourhood Planning Working Group would discuss the best way forward to deal with the community engagement part of the plan and the evidence gathering.

Resolved

- 1) That approval is given to the Parish Council becoming members of Community Futures at a cost of £30 per annum.
- 2) That the Clerk is authorised in conjunction with the Working group to progress the project, in particular with regard to producing the questionnaire, maps and fliers and also the use of the Village Hall for Steering Group meetings and community engagement.
- 3) That the Neighbourhood Planning Working Group produces a budget with an indication of costs for the Neighbourhood Plan and this should be presented to a future meeting of the Parish Council.
- 4) That the report is received and noted.

51. (16/17) CCTV - Update

Councillor Terry Cryer gave an update to the Parish Council on the CCTV project. He explained that all the cameras were now operational but we were still waiting further information from PCSO David Reid with regard to the Service Level Agreement with the Police. Councillor Terry Cryer explained that the paperwork was being dealt with via Police Headquarters at Hutton but he did not have a named contact of who was involved. Councillor Terry Cryer had sent some further information via PCSO David Reid but as yet the agreement had still not been received. When all the paperwork was in order then the CCTV signage would be put up in the village. It was noted that the invoice from Stephen Snape for the CCTV equipment had now been paid.

The Parish Council were concerned that the paperwork had not been forthcoming from the Police and they asked the Clerk to speak to PC Chris Banks about this and if no progress was made then a letter would be sent from the Parish Council to the Police expressing concern about the progress of this project.

The Chairman, Councillor Mrs Lindsay Philipson thanked Councillor Terry Cryer for the update and hoped that the project would be completed soon.

Resolved

That the Clerk contacts PC Banks about the paperwork for the CCTV Project and if this is not received then a letter will be sent from the Parish Council expressing our concern and asking for the project paperwork to be progressed.

52. (16/17) Local List - Update

The Clerk reported that Preston City Council were looking at setting up a Local Heritage List and they had invited Parish Councils to submit any significant local heritage that they would like to see recognised and protected by adding it to the list. The type of things that could be included were a monument, building, site, place,

area or landscape. It was noted that we had placed this information on our website and invited members of the public to suggest suitable additions to the list. However, none had been received. It was therefore agreed to suggest that the Nellie Carbis Millennium Woodland and Grimsargh Village Green should be added to the list.

Resolved

That Nellie Carbis Millennium Woodland and Grimsargh Village Green are put forward to Preston City Council as suitable additions to the Local Heritage List.

53. (16/17) Wetlands Project

The Chairman, Councillor Mrs Lindsay Philipson reported that our Solicitors were currently drawing up the Heads of Terms for the transfer of the Wetlands to the Parish Council. It was also reported that United Utilities had advertised the land for sale and the closing date for offers was 22 September 2016.

Councillor David Hindle reported that the Wetlands were in a sad state and there was a lot of maintenance that needed to be carried out. In particular he highlighted the issues with the public rights of way and the problems with brambles and overgrown trees/saplings. It was felt that a meeting with Mark Fillingham from United Utilities should be arranged to discuss the outstanding issues and ask what would be done before the Wetlands were handed over to the Parish Council.

The Clerk said she would ask the Lengthsman to carry out some works on the public rights of way and that she would arrange a meeting of the Wetlands Working Group with United Utilities. This was agreed.

The Chairman, Councillor Mrs Lindsay Philipson also referred to the meeting with Community Futures when some advice had been given by Donna Carney from Community Futures about setting up a Charitable Trust to deal with the Wetlands. Donna had explained that a Trust could be set up and she would prepare the paperwork. However, the maintenance report prepared by Groundwork would need to be updated as it was over a year old. She had also suggested that the Nellie Carbis Millennium Woodland could become part of the trust so in essence it would be the Grimsargh Wetlands and Woodlands Trust. The Chairman, Councillor Mrs Lindsay Philipson said that Donna was willing to come along to the Parish Council to discuss the Trust in detail and it was agreed that this would be welcomed. In addition the Chairman, Councillor Mrs Lindsay Philipson also explained that as part of the setting up of the Trust the dowry would not be transferred in its entirety but a certain sum which would be contained in the legal documents would be transferred each year. This was to protect the dowry in case the Trust ceased to exist. The Chairman also asked for the Parish Council to think about people who would be suitable to be on the new Trust and it would be a minimum of three people and a maximum of nine that would form the Trust.

The Parish Council agreed that the Clerk should contact Groundwork to obtain a price for updating the maintenance report for the Wetlands and also a similar report would be needed for the Nellie Carbis Millennium Woodland and it was further

agreed that a price from Groundwork should also be obtained for them to prepare this report as well.

Resolved

- 1) That the Clerk contact United Utilities to arrange a meeting with the Wetlands Working Group to discuss maintenance issues and handover of the Wetlands to the Parish Council.
- 2) That the Clerk contacts Donna Carney from Community Futures to see if she can attend the next meeting of the Parish Council to discuss the setting up of the Grimsargh Wetlands and Woodlands Trust.
- 3) That the Clerk contacts Groundwork Trust to ask them for the cost to update the maintenance document for the Wetlands and to also prepare a similar document for the Nellie Carbis Millennium Woodland.
- 4) That the Clerk asks the Lengthsman to carry out some tidying/clearing work on the public rights of way at the Wetlands.

54. (16/17) Parish Council Newsletter

The Chairman, Councillor Mrs Lindsay Philipson reminded the Parish Council that items would be needed for the Parish Council newsletter that would be published in December. The following items were suggested:-

Introduction to our new Parish Councillor Ian Liptrot.
Update on the Wetlands Project including the Trust.
Planning Update.
Carols around the Crib.
St Michaels Church – Tricentenary celebrations.
Planter competition.
Neighbourhood Planning.
Defibrillators.

55. (16/17) Planter Competition - Update

The Chairman, Councillor Mrs Lindsay Philipson reported that this year's planter competition had been another great success with Grimsargh Players winning the competition and the Brownies and the Garden Club coming second and third. Full details and pictures would appear in our next newsletter.

The Chairman, Councillor Mrs Lindsay Philipson was also pleased to report that Grimsargh had come 3rd in the Best Kept Village Competition and that Grimsargh Village Green had won best Public Playing Field; Grimsargh Cricket Club had won best Cricket Club and St Michael's CE School received runner up in the Best School Category.

56. (16/17) Provision of Defibrillators – update

The Clerk reported that the defibrillators had now been received and she would arrange for Neil Maudsley the local electrician to install them as soon as possible. The Chairman, Councillor Mrs Lindsay Philipson agreed to drop off the defibrillator at St Michael's CE School.

57. (16/17) Financial Matters and Banking

It was noted that we had an estimated £102,925.41 in the bank as at 5 August 2016. We were still awaiting the September bank statement.

It was noted that since the last meeting we had paid:-

13/07/16 – Adam Cooper 79 hours @£13 per hour = total £1,076 for June 2016. (Cheque 790).

02/08/16 – The Clerk, Sue Whittam – 4, 11, 18 & 25 July = 4 weeks at £189 per week = £756 – tax and NI = £600.48. (Cheque 791).

05/08/16 – Adam Cooper 69 hours @ £13 per hour = total £897 for July 2016. (Cheque 792).

09/08/16 – Cardiac Science for four defibs and cases - £7,602 (VAT £1,267 can be reclaimed). (Cheque 793).

31/08/16 – Stephen Snape for CCTV - £6,480. (Cheque no 794).

Resolved

The following invoices were agreed for payment:-

1) Clerk, Sue Whittam, Salary 1, 8, 15 and 22 and 29 August 2016 = 5 weeks at £189 per week £945 + 21 hours for Neighbourhood Planning at £13.50 per hour = £283.50 total £1,210.50 – tax and NI = £921.68 (Cheque no 795).

2) Cllr Mrs Lindsay Philipson – planter prizes, trophy engraving and refreshments – total £67. (Cheque no 796).

3) Donna Kidd for internal audit £60 (Cheque no 797).

4) Membership of Community Futures - £30 (Cheque no 798).

5) Sally Gorton for quarterly May to July 2016 website administration - £202.50 (Cheque no 799).

6) Adam Cooper 64 hours @ £13 per hour = £832. (Cheque no 800).

7) Bench for Nellie Carbis Millennium Woodland (Cyan) - £379.99. (Cheque no 801).

58. (16/17) Clerk's Report – for information only

The Clerk reported that the bench for Nellie Carbis Millennium Woodland would be ordered after the cheque had been signed this evening and should be delivered within the next couple of weeks.

The bins for Old Railway Walk would be ordered shortly subject to the relevant permission being granted by Preston City Council.

A lady had contacted the Parish Council who lived on Whittingham Lane and wished to be added to the list of residents that received a newsletter. The Clerk would let Councillor Peter Burton have the details.

59. (16/17) Date of Next Meeting

It was noted that the next meeting of the Parish Council would be held on Thursday 6 October, 2016 at 7.30 pm in the Village Hall Grimsargh.